



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RAJARAJESWARI DENTAL COLLEGE AND HOSPITAL
• Name of the Head of the institution	Dr. Rajkumar S. Alle
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9448321916
• Alternate phone No.	9900028018
• Mobile No. (Principal)	9448321916
• Registered e-mail ID (Principal)	principalrrdch@gmail.com
• Alternate Email ID	rajkumaralle@gmail.com
• Address	No. 14, Ramohalli Cross, Kumbalgodu, Mysore Road
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560074
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Private																								
• Name of the Affiliating University	Rajiv Gandhi University of Health Sciences																								
• Name of the IQAC Co-ordinator/Director	Dr. Poornima C.																								
• Phone No.	9845460342																								
• Alternate phone No.(IQAC)																									
• Mobile No:	9845460342																								
• IQAC e-mail ID	drpoornichandra@yahoo.com																								
• Alternate e-mail address (IQAC)																									
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rrdch.org/rrdch/wp-content/uploads/2021/11/AOAR-19-20.pdf																								
4.Was the Academic Calendar prepared for that year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:																									
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.78</td> <td>2009</td> <td>29/01/2009</td> <td>28/01/2014</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.05</td> <td>2014</td> <td>10/07/2014</td> <td>09/07/2019</td> </tr> <tr> <td>Cycle 3</td> <td>B++</td> <td>2.91</td> <td>2020</td> <td>29/10/2020</td> <td>28/10/2025</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.78	2009	29/01/2009	28/01/2014	Cycle 2	A	3.05	2014	10/07/2014	09/07/2019	Cycle 3	B++	2.91	2020	29/10/2020	28/10/2025	
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Cycle 2	A	3.05	2014	10/07/2014	09/07/2019																				
Cycle 3	B++	2.91	2020	29/10/2020	28/10/2025																				
6.Date of Establishment of IQAC	06/01/2011																								
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.																									

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Dr Ramesh Chowdhary	Advanced Faculty Research Grant	Rajiv Gandhi University of Health sciences	03/02/2020	Rs 6,00,000
Dr Prafulla Thumati	Advanced Faculty Research Grant	Rajiv Gandhi University of Health sciences	03/02/2020	Rs. 8,50,000
Dr. Rajkumar S. Alle	Advanced Faculty Research Grant	Rajiv Gandhi University of Health sciences	09/03/2021	Rs. 6,00,000
Dr. Varsha V. K.	Advanced Faculty Research Grant	Rajiv Gandhi University of Health sciences	11/01/2019	Rs. 3,50,000
Dr. Savitha J. K.	Advanced Faculty Research Grant	Rajiv Gandhi University of Health sciences	11/01/2019	Rs. 4,00,000
Dr Mamatha N. S.	Advanced Faculty Research Grant	Thai Moogambigai Trust	12/08/2021	Rs. 25,000
Dr Narahari R	Advanced Faculty Research Grant	Thai Moogambigai Trust	12/08/2021	Rs. 25,000
Dr. Nalini M. S.	Advanced Faculty Research Grant	Thai Moogambigai Trust	12/08/2021	Rs. 25,000
Dr. Midhula V.	Advanced Faculty Research Grant	Thai Moogambigai Trust	12/08/2021	Rs. 25,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9. No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	11699000	
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
NABH accreditation and Procuring 37th Rank in NIRF		
Designing and Implementation of two new Value-Added Courses		
Procurement of 3D facial planning software and New OPG machine		
Increase in the e-content of learning resources		
Providing guiding path for outgoing students by imparting knowledge regarding UPSC examinations and also by conducting Campus Recruitment Day		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		
Plan of Action	Achievements/Outcomes	
Significant contribution to curriculum	• Two new Value-Added Courses in Lasers and Forensic Odontology successfully conducted for the interns • Establishment of	

	intern's study club to impart knowledge and enhance clinical and practical skills
Strengthening the Teaching-Learning resources	• Appointment of 5 new teachers • Refining the delivery of online lectures and webinars • Increase in e-content available for students
Increasing the standard of research activity	• Establishment of Research Committee, Dental Education Unit, and Institutional Innovation Cell • Promoting UG Research and engaging UGs in research activities
Enhancing Infrastructure facilities	• Procurement of 3D facial planning software and New OPG machine • Addition of new dental chairs
Promoting student progression	• Establishment of International Student Cell • Conducting programme to orient students regarding UPSC examination • Organizing Campus Placement Day
Effective usage of Information System	• e-Governance is fully functional with facility available for faculty, students, and patients
Quality Initiatives and Best practices to be implemented	• NABH accreditation obtained • 37th Rank in NIRF • Standard COVID management protocol followed by students, faculty, and patients • Regular COVID testing facilities • Implementation of aerosol control and infection control protocols
13. Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Governing Council	29/12/2021
14.Does the Institution have Management Information System?	Yes
If yes, give a brief description and a list of modules currently operational	
The Institution has a strong information system which is used for patient care, for faculty, students and for accounting purposes. The patient management softwares include the following: 1. CIFTDENTO is a dental clinic management software which is available for all departments and records section for storage of patient information related to diagnosis, treatment planning and for retrieval of data for follow-up visits. 2. SIDEXIS is an imaging software used for acquisition, storage, and transfer of OPG images 3. ONDEMAND software available with CBCT machine serves in image acquisition and storage, and assists in diagnosis and treatment planning 4. T-SCAN SOFTWARE VERSION 9.0 is a digital occlusal analysis device that measures the occlusal forces using digital sensors. 5. BIOPAC EMG software is used for evaluating and recording the electrical activity of the skeletal muscles. 6. DOLPHIN 3D software is a powerful tool used to process and visualize 3D data and assists in diagnosis, treatment planning and documentation of the orthodontic cases. 7. DBSWIN, Durr Dental Vista Scan is a digital intra-oral imaging software which helps in acquiring, storing, and analysing images effectively and quickly. 8. IMAGE ANALYSIS software helps in histomorphometric analysis. The Management Information System used for administrative purpose is EDUWIZE software. This helps in storage and retrieval of information of staff and students related to academic and financial aspects. The modules available on this software include 1. Accounting module 2. Leave management module 3. Salary management	

4. Pay roll module
5. Attendance module
6. Teacher and student information module

Other miscellaneous information systems include

1. LIBRARY INFORMATION SYSTEM which helps students and faculty to search, access and refer textbooks and journals
2. INVENTORY MANAGEMENT available at the stores helps in the management, procurement, and disbursal of stocks to the department

The Institutional has an efficient Management Information System with a total of 11 systems with several functional modules in each of these systems to execute the patient care needs and administrative needs effectively.

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

2.Student

2.1

617

Total number of students during the year:

File Description	Documents
Data Template	No File Uploaded

2.2	184
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	No File Uploaded

2.3	118
Number of first year students admitted during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	71960052
Total expenditure, excluding salary, during the year (INR in Lakhs):	

File Description	Documents
Data Template	No File Uploaded

5.Teacher	
5.1	102
Number of full-time teachers during the year:	

File Description	Documents
Data Template	No File Uploaded

5.2	102
Number of sanctioned posts for the year:	

File Description	Documents
Data Template	No File Uploaded

Part B	
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CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

The college has well defined UG curriculum and PG curriculum committee, separately planned annual calendar of events and preclinical and clinical postings and timetables for all the students, which include BDS, MDS, Ph. D and Implantology course. Curriculum is enriched by incorporating

1. Certificate courses
2. Diploma programmes
3. Value-added courses
4. Interdisciplinary training
5. Interdepartmental clinical meetings
6. Field visits
7. Continuing Dental Education programmes
8. Faculty Development Programmes
9. Enrichment courses
10. Teaching learning programmes

The curriculum is effectively and efficiently executed through electronic and digital modes of delivery through PowerPoint presentations, chairside discussions, practical demonstrations, e-posters, workshops, seminars, field visits and by conducting conferences, conventions, and symposiums. Both undergraduates and postgraduates including interns are encouraged to take up research products.

The faculty are encouraged to undertake research work, present their findings at conferences and symposiums, and finally publish them in reputed journals. The faculty are motivated to become members of Board of studies Academic council members and provide valuable suggestions to enrich the existing curriculum. The gaps in the curriculum can be identified so that if any changes in the curriculum have been introduced by the affiliating university it can be incorporated immediately.

The institution also has co-curricular, sports and healthy practice committees which help in the wholistic development of our students. The feedback committee obtains feedback from students, alumni, teachers, and necessary steps to be taken to improve the curriculum on a regular and continual basis. Curriculum is effectively and efficiently maintained, monitored, implemented, practiced at all the

levels

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://www.rrdch.org/rrdch/AQAR/1.1.1%20Minutes%20of%20meeting%20of%20curriculum%20committee.pdf
Any other relevant information.	https://www.rrdch.org/rrdch/wp-content/uploads/2022/04/1.1.1a-Effective-curriculum-planning.pdf

1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

06

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	View File
Scanned copies of the letters supporting the participation of teachers	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

1.2.1.1 - Number of courses offered across all programmes during the year

39

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	View File
Minutes of relevant Academic Council/BoS meetings	View File
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	View File

1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

348

File Description	Documents
Details of the students enrolled in subject-related	View File
Certificate/Diploma/Add-on courses	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulatory councils

Our college has constituted various committees at institution level for addressing issues related to human values, professional ethics, gender equality and environment and sustainability. The awareness is created among both faculty and students.

Gender – Women empowerment is strongly encouraged in our institution. Women's day is celebrated every year in March. On 10th March 2021, international women's day was celebrated by organizing a talk by Ms. Shruthi Raghavendran, Singer and Founder of Shruthilaya Music School who highlighted the achievement of women in various fields. All the women achievers of the institution were felicitated and honored. The institution has a fully functional POSH Committee which addresses any issue related to women and their safety. The POSH

Committee organized a programme titled "SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE" on 17th December 2021. The guest speaker, Mrs. Anupama T. S., legal advisor, created awareness about the legal implications of sexual harassment of women at workplace.

Environment and sustainability - Our institution has always been in SUPPORT FOR CONSERVATION OF NATURE...and we lead not only by words but we set an example by our actions too. On 5th June 2020, the institution celebrated World Environment Day by conducted a online presentation encompassing the GO GREEN initiatives. We have a Plastic Free Campus. We have healthier alternatives to plastics. The campus has a rain water harvesting unit, biogas plant, tobacco free campus, useage of solar energy and LED bulbs for energy conservation. Effective waste management is in place. The faculty, students and the support staff are aware of the appropriate waste segregation and disposal methods.

Human values and Professional Ethics - From the inception, our students are oriented towards having moral values, caring, brotherhood, commitment towards their patients as well as their profession. They are groomed to be self-confident, ethical, kind and honest individuals. Basic Life Support training programme is organized every year for the passing-out interns and Postgraduate students. Programmes like "Contextual legal and social implications in Medical and Dental Practice", " Stress Management in Dental Practice" have helped our faculty and students to be well oriented and responsible citizens of the society.

Programmes like World Cancer Day, Swacch Bharat Abhiyaan, Go Green Initiatives help to create awareness among the faculty and students regarding various demographic and societal issues.

File Description	Documents
List of courses with their descriptions	https://www.rrdch.org/rrdch/AOAR/1.3.1%20List%20of%20course.pdf
Any other relevant information	Nil

1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

19

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	View File
List of-value added courses (Data template)	View File
Any other relevant information	View File

1.3.3 - Number of students enrolled in the value-added courses during the year

617

File Description	Documents
List of students enrolled in value-added courses (Data template)	View File
Any other relevant information	View File

1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

617

File Description	Documents
Any other relevant information	View File
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	View File
Total number of students in the Institution	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni Professionals

A. All 4 of the above

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	View File
URL for feedback report	https://www.rrdch.org/rrdch/AQAR/1.4.1%20Stakeholder%20feedback%20reports.pdf
Data template	View File
Any other relevant information	View File

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

C. Any 2 of the Above

File Description	Documents
URL for stakeholder feedback report	https://www.rrdch.org/rrdch/AQAR/1.4.1%20Stakeholder%20feedback%20reports.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state OBC, SC and ST cell every year.	View File
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	View File
Information as per data template	View File
Any other relevant information	View File

2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	View File
Any other relevant information	View File
Data template	View File

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

2.1.3.1 - Number of students from other states; during the year

45

File Description	Documents
Total number of students enrolled in th	View File
E-copies of admission letters of the students enrolled from other states	View File
Institutional data in prescribed format (Data template)	View File
Any other relevant information	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

A. All of the Above

File Description	Documents
Any other relevant information	View File
Criteria to identify slow performers and advanced learners and assessment methodology	View File
Details of special programmes for slow performers and advanced Learners	View File
Student participation details and outcome records	View File

2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
617	102

File Description	Documents
List of students enrolled in the preceding academic year	View File
List of full time teachers in the preceding academic year in the college	View File
Institutional data in prescribed format (data templates)	View File
Any other relevant information	View File

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

Institution facilitates building and sustenance of innate talent/ aptitude of individual students (extramural activities/ beyond classroom activities such as student clubs, cultural societies etc.)

Calendar of events committee prepares, at the beginning of every academic year, a detailed calendar/schedule which includes academic schedules and extracurricular activities. This schedule is shared with the student council for implementation. The students are encouraged to actively participate in all the beyond classroom activities which are spread over the entire academic year. This involves didactic lectures, seminars, workshops, across all the fields ranging from soft skills development programme, personality development, skill enhancement, practice management, training for placement interviews to name a few. These programmes are aimed at enhancing their analytical skills and giving them a platform to showcase talents.

File Description	Documents
Appropriate documentary evidence	https://www.rrdch.org/rrdch/AQAR/2.2.3a%20Documentary%20Evidence.pdf
Any other relevant information	https://www.rrdch.org/rrdch/AQAR/2.2.3b%20Extramural%20activities.pdf

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-

based learning Role play

2.3.1 STUDENT CENTRIC METHODS ARE USED FOR ENHANCING LEARNING EXPERIENCES BY:

EXPERIENTIAL LEARNING

Emphasis on development of required skills, adequate knowledge and appropriate attitude to practice dentistry. The mission, the curriculum, incorporates excellence in knowledge skills and Services. The core competencies practiced are development of skills of relevance knowledge at par with global standards. These programmes are charted out for both the Undergraduate as well as Post Graduate course in all the Departments.

INTEGRATED/INTERDISCIPLINARY LEARNING

Students are posted in all the 9 departments as part of their curriculum. Comprehensive Value Added Interdisciplinary Programmes are conducted by each department. During Internship the students learn the Basic Life Support Course which helps them manage basic medical emergencies in the Dental Office. These programmes are in addition to the existing curriculum advocated by the Dental Council of India and the Rajiv Gandhi University of Health Sciences.

PARTICIPATORY LEARNING

Learner centered teaching methods like didactic lectures, chair side teaching, observing, assisting and independently performing the skills, seminars, problem based learning, student's projects, journal clubs and other co-curricular activities are conducted. The Slow and Advanced Learners are identified based on their performance in the above mentioned programmes. The Advanced learners are given Quiz in various subjects and encouraged to participate in Continuing Dental Education Programmes across the state. They also attend national conference where they get opportunity to present papers or posters.

PROBLEM SOLVING METHODOLOGIES

Core problem areas are identified based on the feedback taken from students. Special programmes in the form of Problem Based Learning are constituted.

SELF DIRECTED LEARNING

Self directed active learning system is provided by broadband internet, question bank in all subject and lectures by power point. Question and answer sessions at the end of every chapter in all subjects motivates students towards self directed learning.

Professional personality development lectures are conducted for life skills, knowledge management and individual learning are done through self - directed learning facilities provided at the institution. Lifelong learning is provided in continuing dental education, professional society activities.

PATIENT CENTRIC AND EVIDENCE BASED LEARNING

All the departments practice evidence based dentistry. This helps in creating a strong foundation for patient care. The quality and standards of patient care increases. All the nine departments have clearly drafted patient care standard documents and are available at the respective departments.

LEARNING IN HUMANITIES

The Faculty is dedicated to helping students become future-ready through quality experiential learning opportunities. By engaging in a hands-on learning process, students connect theories and knowledge taught in the classroom to real-world situations. Studying the humanities helps us to better understand who we are, our identity as a people, a society and a culture, and how to organise our societies so we can achieve our goals. Learning through the various humanities -helps us to create a better world.

PROJECT BASED LEARNING

Students participate in clinical projects, undertake surveys among patients and communities about various aspects pertaining to dentistry to understand awareness, current trends and recent advances. This gives students a platform to broaden their perspective of understanding the need and arriving at appropriate treatment strategies suitable to benefit the communities.

ROLE PLAY

Role Plays are conducted as part of the extension activities to create awareness among patients and general public about importance and maintenance of oral hygiene, various treatment options offered, AIDS and Hepatitis awareness, Tobacco cessation programmes etc. It

is conducted every year as a part of celebration of oral hygiene day. Role Plays send across a very strong message and have greater impact in creating awareness among public. It creates a positive attitude towards dental treatment.

File Description	Documents
Learning environment facilities with geo tagged photographs	View File
Any other relevant information	View File

2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning
The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning

A. All of the Above

File Description	Documents
List of clinical skills models	View File
Geo tagged photographs of clinical skills lab and simulation centre	View File
List of training programmes conducted in the facilities during the year	View File
Any other relevant information	View File

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources

2.3.3

Teachers use ICT enabled tools for effective teaching and learning process including online e-resources

The institution has maintained competitive edge in ICT enabled services in all its constituent processes. All the faculty are well trained in the working knowledge of computers and use of internet resources. The Institution has provided 8 Smart Classrooms, 10 state of the art Seminar rooms and 1 Auditorium. Smart classrooms are enabled with Wi-Fi and LCD projectors. The department of Implantology is provided with video conferencing facilities. We have Library Management Software with remote access and internet facilities. All departments have computers with internet facilities and LAN through which the patient management software Ciftdento is being used, moving towards a paperless patient management system.

ICT enabled tools have helped in maintaining an effective teaching learning process during these difficult times of the pandemic where all the lectures and clinical teaching were conducted on online platforms like zoom, Microsoft teams etc. The Internal assessments, both theory and viva voce were conducted online and the results were announced online.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://www.rrdch.org/rrdch/AOAR/2.3.3a%20ICT%20enabled%20tools%20for%20teaching%20learning.pdf
List of teachers using ICT-enabled tools (including LMS)	https://www.rrdch.org/rrdch/AOAR/2.3.3b%20List%20of%20teachers%20using%20ICT%20enabled%20tools.pdf
Webpage describing the “LMS/ Academic Management System”	https://www.rrdch.org/rrdch/AOAR/2.3.3%20Learning%20Management%20System.pdf
Any other relevant information	Nil

2.3.4 - Student :Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
102	617

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	View File
Any other relevant information	View File

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The undergraduates (4th year) were encouraged to carry out research projects under the able guidance of Dr. Swetha H.B, Professor, Department of Conservative dentistry and Endodontics, RRDCH. The students were taught and trained in Research methodologies and encouraged to develop skills required to identify, screen, select and modify research topics and to carry out and complete said projects in an ethical and scientific way. This was done in complete cooperation with the management of the college and Dr. Geeta I.B, Head, Department of Conservative dentistry and Endodontics.

Postgraduate students are encouraged to take up short studies in their respective specialty under the guidance of their mentors and present before the institutional ethical committee for clearance. Once clearance is obtained these studies are executed, results are tabulated and study is sent as a scientific paper for publication.

File Description	Documents
Appropriate documentary evidence	https://www.rrdch.org/rrdch/AQAR/2.3.5%20Analytical%20skills%20and%20innovations%20among%20students.pdf
Any other relevant information	Nil

2.4 - Teacher Profile and Quality

2.4.1 - Number of fulltime teachers against sanctioned posts during the year

102

File Description	Documents
Any other relevant information	View File
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	View File
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	View File

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialties /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialties / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

11

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialties / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	View File
Copies of Guide-ship letters or authorization of research guide provided by the university	View File
Any other relevant information	View File

2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

1112.25

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	View File
Any other relevant information	View File

2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

102

File Description	Documents
Reports of the e-training programmes	View File
e-contents / e-courses developed	View File
Year –wise list of full time teachers trained during the year	View File
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	View File
Web-link to the contents delivered by the faculty hosted in the HEI's website	View File
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

20

File Description	Documents
Institutional data in the prescribed format/ Data template	View File
e-copies of award letters (scanned or softcopy)	View File
Any other relevant information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

Assessment of performance is an integral part of teaching and learning process. As a part of sound academic strategy, the institution adopts Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. The performance of a student in each year shall be evaluated subject wise with a maximum of 100 marks for theory and 100 marks for practical/clinical.

The theory scheme of examination involves 70 marks for theorywritten examination paper for 3hours, 20 marks for Viva-voce and 10 marks for theory Internal assessment. The Practical/Clinical examination scheme for 100 marks involves 90 marks for clinical/practical examination and 10 marks are for practical Internal Assessment.

The scheme of marks for both theory and clinical are as per the regulations of the Dental Council of India and Rajiv Gandhi University of Health Sciences.

Internal Assessments are conducted for 100 marks for theory and 100 marks for Practical/ clinicals. There shall be three Internal Assessments conducted in every subject per year and the average marks scored in all the three assessments are calculated to a maximum of 10 marks.

The University Theory papers are designed to evaluate the students understanding of the subject and clinical applicability. The Clinical /Practical examination is designed to test the clinical accumen, behavior, Diagnostic abilities & Viva voce is designed to test the verbal expression and answering capacities of the students. Clinical examination is also designed to test the students ability to adhere to the standard operating protocol and his/her ability to achieve the expected clinical results. At the end of clinical posting of each department speciality understanding and evaluation of all the cases/ patients treated by each student is undertaken and documented.

Weightage is also given to the preclinical/ practical exercises undertaken by each student and the ability of the students to understand and use the Dental equipments and instruments are also assessed.

Every student assessed for his/her understanding of dental ethics, patients rights and responsibilities. The understanding of documentation of cases legal aspects and importance of medico legal issues. Students are assessed for their understanding on the Oral Health needs of the community and his/her ability to educate the patients on importance of Oral Health and its role on the general health.

File Description	Documents
Academic calendar	https://www.rrdch.org/rrdch/AQAR/2.5.1a%20Calendar%20of%20Events%202020-21.pdf
Dates of conduct of internal assessment examinations	https://www.rrdch.org/rrdch/AQAR/2.5.1b%20Internal%20assessment%20timetable.pdf
Any other relevant information	Nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totalling and provision for reassessment within 100 - 200 words

The evaluation reforms of the university are followed in the best of the spirit. The students are benefited by showing them the evaluated performance in the answer sheets. Any doubt about evaluation is made clear to the students. All records are maintained i.e., answer sheets, award lists etc. & necessary records are maintained. The Institution is following the improved examination system as prescribed by Rajiv Gandhi University of Health sciences, Bangalore. The marks of the Internal Assessment component are displayed on the notice board. The marks submitted to the university are cross checked by respective teachers & Head of the department.

Internal assessment in college is so transparent that every student has an idea about the standard internal evaluation process of the theory & practical subjects. The institute follows the regulations of Rajiv Gandhi University of Health Sciences. Marks for the Practicals performed will be displayed in the department notice boards within a week time of commencement of the Practical sessions. Marks obtained in all the Internal Assessment averaged considered 10% of total marks for the Internal Exam. Slow learners are permitted to improvise their marks by redoing the Practicals if they have scored low. Heads of the departments are fully empowered to

suggest the re-assessment of the total marks by the approval of department committee. All such modifications will be displayed in the department notice boards for student reference.

The college prepares an Academic Calendar in line with university calendar prior to the commencement of the academic year in consultation with the Heads of the Departments. Then the college organizes orientation programs to the students to make them acquainted with the rules and regulations of the affiliating university, examinations, evaluation process, extra - curricular activities etc., similarly every department organizes a UG & PG orientation program with parents in the first week of the course beginning, Heads of the department communicate about the department subjects of the year to the students, parents and other institutional members in the annual Orientation Programs.

Robustness in terms of Variety

- Solving grievances of students, if any.
- Two internal examiners are appointed for each subject to evaluate final internal marks.
- At the end of each semester, The Principal verifies the internal marks for all the students.

Procedure for submission of application for supply of Photo Copy of assessed Answer book(s) :

1. The Application form filled in and signed by the examinee only.
2. The candidate shall submit their application forms along with the requisite fees, within ten days to Rajiv Gandhi University of Health Sciences.

Robustness in terms of Frequency

- Continuous assessment report for all the courses is displayed in respective department every month.
- Display all unit tests marks within a week after end of unit tests
- Display pre-clinical work marks at the end of each years for student's information.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	View File
Number of grievances regarding University examinations/ Internal Evaluation	View File
Any other relevant information	No File Uploaded

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

EXAMINATION PROCEDURES

All the students are well informed about examination related guidelines of the university and institution. The necessary regulations of the affiliating university are provided to students. The disciplines, eligibility, requirements of attendance are informed to the concerned authority. Any grievance regarding examination or internals such as, erratic evaluation, totaling mistake, out of the syllabus questions be addressed to the examination-related grievances'committee.

PROCESSES INTEGRATING IT

During the pandemic, the internals, both practicals/clinicals and theory papers were conducted online. The evaluation process and display of marks was also done online. Any grievances were addressed by having one-on-one chat online session with the respective students and faculty. The whole process of online examinations were constantly monitored by the Principal and concerned authority.

CONTINUOUS INTERNAL ASSESSMENT SYSTEM

The internal answer scripts are promptly returned to students and answers are discussed. Grievances are attended in the class rooms. The marks of the Internal exams are displayed on the notice board. Typographical errors, if any, will be reported to the examination sections for necessary correction. The entire process is monitored by examination section and marks are forwarded to the university. The grievances with respect to final marks and examination are

reported to the principal either through the class teachers or by students directly. The internal assessment is made by the faculty:

- Theory papers
- Clinical / Practical tests
- Objective test

College level

Department Level Grievance Redressal Committee and Institute Level Grievance Redressal Committee will look after college level grievances related to academic and non - academic matters.

Grievance redressal cell of the department helps the students to approach for general and personal grievances. After internal assessment, answer books are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation.

The Head of the department primarily redress all grievances about evaluation, including the internal assessment marks awarded to the students. In case of dissatisfaction, the same is put before the Principal. The committee appointed by the principal looks after such grievances and redress the same. For the purpose of investigating unfair means resorted to by students at the College level, the Student Grievance Redressal Committee shall be appointed by the principal. The committee shall have one/two senior faculty members including Dean of Examination.

University level

Students can apply for verification of marks. The University provides the photocopy of answer books to students on demand after paying prescribed fees. After receiving the answer-sheet student can verify the answer book. In addition, follow up is kept with the University until the grievance is settled.

An aggrieved student who has the grievances(s) at university level shall make an application to the university through the principal of the college. The principal, after verifying the facts, shall forward it to the concerned section of the university. The university redresses all such grievances within a reasonable time, preferably within fifteen days of the receipt of application. If the student is not satisfied with this decision, he/she can submit appeal to the higher authorities (Registrar / VC) within a stipulated time. University level committee shall process grievance(s) submitted by

the students within a stipulated period.

OSCE / OSPE

Every clinical department undertakes objective structured clinical examination. The departments prepare the clinical situations / simulations mimicking the reality based routine clinical problems to assess the students' understanding and ability to handle different situations. OSCE/ OSPE are routinely conducted as a part of continuous assessment.

File Description	Documents
Information on examination reforms	https://www.rrdch.org/rrdch/AOAR/2.5.3%20Information%20on%20examination%20reforms.pdf
Any other relevant information	Nil

2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support

A. All of the Above

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	View File
Information as per Data template	View File
Policy document of midcourse improvement of performance of students	View File
Re-test and Answer sheets	View File
Any other relevant information	No File Uploaded

2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are

communicated to the students and teachers through the website and other documents

Learning outcomes and graduate attributes

DENTAL GRADUATE ATTRIBUTES

The Dental graduate attributes (course learning outcomes) are:

1. Professionalism
2. Scientific knowledge
3. Patient care
4. Dental profession
5. Systems of health care
6. Society.

GENERIC SKILLS: On completion of the BDS, students will be able to:

1. Work effectively as a team and demonstrate professional skills and attitudes.
2. Have skills in interpersonal understanding, problem-solving, decision making.
3. Design, conduct scientific investigations.
4. Value and ensure safe and effective care for people of diverse backgrounds.

GRADUATE ATTRIBUTES - The competencies and qualities of the new graduate have been grouped in the 5 domains.

Professionalism:

1. The ability to apply practice skills and a recognition of their importance.
2. Empathy, compassion, honesty, integrity, resilience and lifelong curiosity.
3. Self-awareness, the ability to recognise when clinical problems exceed their knowledge and skill, and a willingness to seek help

and/or to refer.

4. The ability to apply effective time management and organization skills

5. The ability to apply strategies of stress management to oneself, to patients and to the dental team as appropriate;

6. A thorough understanding of the ethical principles and legal responsibilities.

Scientific Knowledge:

1. Knowledge of the basic biological, medical, technical and clinical sciences.

2. Skills to analyse oral health as it relates to symptoms, signs and pathology.

3. Skills required to prevent, diagnose and treat anomalies and illnesses.

4. Knowledge of the management and interaction of important oral and medically-related conditions.

5. Scientific principles of sterilisation, disinfection and antisepsis and infection control.

Patient care:

1. The ability to communicate with patients from diverse backgrounds including the ability to listen to, respond to, and provide appropriate information.

2. Respect for patients' values and their expressed needs.

3. Appropriate skills to obtain a thorough dental, medical and social history and perform an accurate oral examination.

4. The ability to formulate an evidence-based and cost effective treatment plan.

5. Skills to alleviate pain and provide appropriate treatment outcomes.

Dental profession:

1. An understanding of the continuum of dental training.
2. The ability to apply the principles of ethics and the ability to be an active participant in professional organisations.
3. Maturity and responsibility to maintain standards of dental practice.
4. Ability to understand apply Commonwealth, State and Territory legislation.
5. The philosophy of lifelong learning.

Systems of health care:

1. Knowledge of the roles, responsibilities and expertise of all health professionals.
2. A respect for the roles and expertise of other health care professionals.
3. Skills of team work and the ability to work effectively.
4. The ability to work effectively as a dentist and learn from adverse events;

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://www.rrdch.org/rrdch/AQAR/2.6.1a%20DENTAL%20GRADUATE%20ATTRIBUTES.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://www.rrdch.org/rrdch/AQAR/Learning%20outcomes%20and%20course%20outcomes.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://www.rrdch.org/rrdch/AQAR/Learning%20outcomes%20and%20course%20outcomes.pdf
Any other relevant information	Nil

2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	View File
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	View File
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	View File
Trend analysis for the last year in graphical form	View File
Data template	View File
Any other relevant information	No File Uploaded

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 – 200 words

Compatibility of education objectives and learning methods with assessment principles, methods and practices.

Compatibility of education objectives and learning methods with assessment principles, methods and practices are well documented in affiliating university and DCI ordinances specific for each program. However any deficiencies are addressed through enrichment programs implemented by each department.

Balance between formative and summative evaluations

Formative (internal examination) and summative (university examination) evaluations are properly balanced for each subject. The BDS flow diagram Marks details for all year BDS course for 2012-13 is as per the Rajiv Gandhi university of health sciences.

Increasing objectivity in formative evaluations

Formative (theory / orals / clinical / practical) internal assessment; choice based credit system; grading / marking.

Summative (theory / orals / clinical / practical)

Theory - structure and setting of question papers - Essays, long answers, shorts answers and MCQs etc. Questions bank and Key answers.

Objective Structured Clinical Examination (OSCE)

File Description	Documents
Programme-specific learning outcomes	https://www.rrdch.org/rrdch/AOAR/Learning%20outcomes%20and%20course%20outcomes.pdf
Any other relevant information	Nil

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

The Parent-Teacher meeting committee came into existence on 3-06-2013 with the chair-person, co-chair person and student members.

Objectives:

1. This committee aims at bridging the gap between parents and teachers
2. To meet the parents and convey the progress about their ward
3. To take their grievances if any
4. To take suggestions for improvement of students and the institutions

Accountability:

Maintain notification, conduct meeting, record minutes, copy for information to the concerned associate deans and chairman sent

Periodicity:

We conduct an inter-committee meeting every three months in order to know the progress and update of every student. This helps us to interact better with the parents as we clearly know each and every student's progress in person.

Parent teacher meeting is conducted twice a year for all the batches from first year to final year, in the span of two days. Parents will be informed one week priorly through the circular from the college management in order to avoid any sort of inconvenience and it is held from morning to afternoon with refreshments.

Follow-up actions

1. Students with less attendance were instructed to be more regular to the classes
2. Hostel Mess issues were resolved
3. Library timings were increased till 8:30
4. Students are allowed to attend important functions only with prior formal intimation from the parents
5. The time table for 3rd and 4th year bds students were altered with an increase in the clinical hours
6. The hostel cleanliness was improved
7. Career counseling was decided to be conducted for the freshly graduated interns
8. Meeting held with student council and suturing training program was planned
9. Water facility was provided in the library

Remedial measures taken:

This committee meets twice a year and discusses about the progress of the students after each internal exam, any difficulty faced by the students are discussed and efforts are made by the teaching and non teaching faculty to come up with the solutions in order to solve their issues and queries.

The updates will be informed to the parents regarding their attendance, marks secured, conduct and overall performance which include cultural and academics.

This committee also interacts with other committees like the slow learners committee to discuss about the difficulties faced by the students in understanding the topics and also the mentors committee to identify the difficulties faced by the students not only related

to academics but also related to the problems faced by the students in the college premises. This helps us forward the overall development of their child to the parents.

The student members in the committee are interns. They interact with the students in person as they are comfortable in coming out with their problems to them and the interns interact with committee regarding the issue

It allows the mentors to directly communicate with the parents so that a proper help can be rendered to the student.

The committee make sure that every parent attends the meeting without fail. We hope our efforts are fruitful and it is helping each and every student.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://www.rrdch.org/rrdch/AQAR/2.6.4a%20PTM%20Committee%20Activities.pdf
Follow up reports on the action taken and outcome analysis.	https://www.rrdch.org/rrdch/AQAR/2.6.4b%20Follow%20up%20reports.pdf
Any other relevant information	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

<https://www.rrdch.org/rrdch/AQAR/2.7.1%20Database%20of%20currently%20enrolled%20UG%20%20and%20PG%20students.pdf>

File Description	Documents
Any other relevant information	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

63

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	View File
Information as per Data template	View File
Any other relevant information	View File
List of full time teachers recognized as PG/ Ph.D guides during the year.	View File
List of full time teacher during the year.	View File

3.1.2 - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

17

File Description	Documents
Fellowship award letter / grant letter from the funding agency	View File
List of teachers and their national/international fellowship details (Data templates)	View File
E-copies of the award letters of the teachers	View File
Any other relevant information	View File

3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
09	29, 20, 000

File Description	Documents
List of research projects and funding details during the year (Data template)	View File
List of research projects and funding details during the year (Data template)	View File
Link for funding agencies websites	www.rguhs.ac.in
Any other relevant information	View File

3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

INSTITUTIONAL INNOVATION COUNCIL

Rajarajeswari Dental College and Hospital has created and registered an Institutional Innovation Council (IIC) under the Ministry of Education (MoE). The council includes teaching, non-teaching, student, and external members. The formation and the first meeting of the council was conducted on 15th December 2021. The council will conduct IIC activities assigned by the MoE and self-driven activities. The council will undertake activities related to innovation, intellectual property rights, start-up ideas and entrepreneurship.

The quarterly plan of the council is mentioned below

S1. No.

Title of the activity

Tentative date of the activity

1

Developing online repository of ideas developed and way forward plan

21st January 2022

2

Session on problem solving and Ideation workshop

18th February 2022

3

Exposure and field visit for problem solving

25th February 2022

4

My story- Motivational session by successful Entrepreneur/Start-up founder

25th March 2022

File Description	Documents
Details of the facilities and innovations made	https://www.rrdch.org/rrdch/AQAR/3.2.1%20Details%20of%20facilities%20for%20incubation%20centre%20and%20innovations%20made.pdf
Any other relevant information	Nil

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

35

File Description	Documents
List of workshops/seminars during the year(Data template)	View File
Reports of the events	View File
Any other relevant information	View File

3.3 - Research Publications and Awards
3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for
A. All of the Above

research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

File Description	Documents
Institutional Code of Ethics document	View File
Minutes of meetings of the committees with reference to the code of ethics	View File
Any other relevant information	View File

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers* of the Institution during the year

45

File Description	Documents
Any other relevant information	View File
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	View File
List of teachers recognized as guides during the year	View File
Information as per Data template	View File
Letter of PG guide recognition from competent authority	View File

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

170

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	View File
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

43

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	View File
Information as per Data template	View File
Any other relevant information	View File

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

81

File Description	Documents
List of extension and outreach activities during the year (Data Template)	View File
List of students in NSS/NCC involved in the extension and outreach activities during the year	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	View File
Any other relevant information	View File

3.4.2 - Number of students participating in extension and outreach activities during the year

617

File Description	Documents
Reports of the events organized	View File
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	View File
List of students who participated in extension activities during the year	View File
Geotagged photographs of extension activities	View File

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

Extension and outreach programmes of an Institution determine its commitment for the society and community at large. Receiving recognition for such activities boost the morale of the students and faculty to continue to do good work for the society. Rajarajeswari Dental College and Hospital has conducted 81 extension and outreach programmes during the academic year 2020-21. The Institution has received awards and recognition from government and non-government

bodies. During the year 2020-21, the institution has received 12 awards for extension and outreach activities. The awards are in the form of acknowledgment letters, certificate of appreciation and momentos. The awarding agencies include Government of Karnataka, District Health Office, Blood banks and Government Schools.

File Description	Documents
List of awards for extension activities in the year	https://www.rrdch.org/rrdch/AOAR/3.4.3a%20List%20of%20awards%20for%20extension%20activities.pdf
e-copies of the award letters	https://www.rrdch.org/rrdch/AOAR/3.4.3b%20e-copies%20of%20the%20award%20letters.pdf
Any other relevant information	Nil

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socio-economic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

Department of Public Health Dentistry, RRDCH has adopted Public Private Partnership model to encourage and support various humanitarian & ecological services that reflects the immense commitment towards the social responsibility domain.

The college has voluntarily taken up the 'BetiBachao, BetiPadhao program', an initiative of Government of India to create awareness and improve the efficiency of welfare services intended for girls, by instilling in its' adopted schools and other government schools, coming under the working radius of the college for promoting girl's education, capacity building and women empowerment including Oral health promotion program. This program has led to improved diet and nutrition practices, oral hygiene measures, reduced malnutrition and oral disease reporting.

The college also promotes 'Go Green Initiative' by conducting 'Vanmahotsava day' under which every year planting of Saplings is done with continuous monitoring on its growth & achieved nearly 90% of plants survival rate. Every year, the college also observes 'World Earth Day' on April 22nd, by creating awareness about the importance of protecting our planet and taking workable actions like switching off the power supply for 1 hour, education programmes on

pollution control and recycling methods.

The college also volunteered to participate in the Swachh Bharat Abhiyan, a mass movement on cleanliness awareness drive in Chunchunkuppe village and contributed to clean up streets, roads and other infrastructure in the village. Mass health education has been conducted to the residents and home to home campaigning on eliminating open defecation through the construction of household-owned and community-owned toilets and establishing an accountable mechanism of monitoring toilet use.

In continuation of serious efforts to observe and reinforce a disease free society, the college is committed in conducting various health and hygiene programs.

1. The college conducts regular oral screening program for oral diseases in the local population, and along with the medical doctors from RRMCH. The doctors went on a door to door health awareness Programme in Chunchunkuppe village, where the residents were educated about the importance of environmental sanitation and cleanliness, prevention of vector borne diseases, importance of personal hygiene especially among the children. Awareness regarding menstrual hygiene, feeding practices, weaning and oral health among pregnant women and new mothers, ill effects of smoking were provided to the residents. The residents were also educated on segregation and disposal of household waste.
1. In order to provide 'Safe Food' to the college staff and students, the college in association with Department of Public Health Dentistry regularly conducts basic medical check-up to all those who food handlers in hostel mess as well as in the canteens. As part of this drive, nearly 30-40 food handlers were benefited to undergo basic medical examination and investigations at RRMCH. The College also ensures oral health equality among people from low socioeconomic strata, by regularly conducting oral health screening and treatment camps at NirashritraParihara Kendra, other orphanages and old age homes. In overall, the outcomes of these initiatives have led to improved social responsibilities and life skill developments among the students of RRDCH.

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://www.rrdch.org/rrdch/AQAR/3.4.4%20Institutional%20social%20responsibility.pdf
Any other relevant information	Nil

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

24

File Description	Documents
Certified copies of collaboration documents and exchange visits	View File
Any other relevant information	View File
List of collaborative activities for research, faculty/student exchange etc. (Data template)	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	View File

3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

16

File Description	Documents
List of functional MoUs for the year (Data Template)	View File
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	View File
List of partnering Institutions/ Industries /research labs with contact details	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

The institute has adequate facilities and has augmented its infrastructure to cater to the needs of the high demand for the courses offered. There are approximately 600 students enrolled from BDS to MDS, Implantology and Phd Courses. Adequately large classrooms are available (capacity- 90 to 100 students) to cater to the needs of Theory based classes. All the classrooms are enabled with state of the art tech facilities including LCD projectors, Mike systems, Wifi enabled and ready to use teleconferencing facilities. The same state of art facilities are applicable to the seminar rooms of each of the MDS dental specialties.

In addition to the above facilities, the institution is well equipped with

1. Phantom labs for preclinical courses,
2. Exclusive skill labs
3. Speciality clinics for CBCT ,
4. T scan ,
5. Implantology,
6. CAD CAM labs,
7. Lasers.
8. PCR,
9. Pediatric dental clinics.

10. Dolphin software and Biostar.
11. Microendodontics.
12. Mobile dental clinic for outreach programs and Satellite centres.
13. State of art Patho/Micro labs with micrtomes.

The college has a computer-lab-cum-cybercafé at the digital library with desktop computers for teaching and learning projects.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://www.rrdch.org/rrdch/AOAR/4.1.1%20A%20-List%20of%20Facilities%20for%20teaching-learning.pdf
Geo tagged photographs	https://www.rrdch.org/rrdch/AOAR/4.1.1%20B%20-%20Geotagged%20Photographs.pdf
Any other relevant information	Nil

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

Sports facilities: Institute has infrastructural facilities to carry out indoor as well as outdoor games. Institution has a practice of organizing/participating in Inter-departmental, Inter-Collegiate and Inter-University tournaments.

Indoor games: Recreation room is available for indoor games like - Chess, Carrom, Table Tennis.

Outdoor games: Spacious ground is available for outdoor games such as Cricket, Throw ball, Football, Volleyball, basketball, etc.

Gymnasium: Fully equipped gymnasium is available in campus. Facilities available in gymnasium are adjustable bench press and dumbbells, chromium plates, barbell rods and plates.

Auditorium: Institute has a well-furnished auditorium having 500-600

students seating capacity . These facilities are efficiently utilized by students for various events like annual culturals/festivities.

Support system:

- The campus is equipped with facilities such as elevators (lifts), washrooms , ramps for differently-abled students/staff/patients. .
- Each floor is facilitated with water purifier/cooler for students/staff members.
- Campus has common rooms for boys and girls.
- Hostels for boys and girls in campuses, with TV and indoor games facilities, computers, and solar water heater and mess.
- Rooms: Separate common rooms with attached rest rooms.
- Campuses are under the surveillance of CCTV cameras.
- Pharmacy: pharmacy for emergency drugs and necessary items is available

File Description	Documents
List of available sports and cultural facilities	https://www.rrdch.org/rrdch/AQAR/4.1.2%20A%20-List%20of%20facilities%20for%20sports%20and%20culturals.pdf
Geo tagged photographs	https://www.rrdch.org/rrdch/AQAR/4.1.2%20B%20-photos.pdf
Any other relevant information	Nil

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

The General Campus physical facilities include:

Hostels: Hostels for boys and girls, TV and indoor games facilities, computers, and solar water heater and mess.

Common Rooms: Separate common rooms with attached rest rooms have been provided with dining facilities for boys and girls.

and books for students.

Health Center: All teaching and non teaching staff and their dependents are eligible for free medical and dental treatment.

Vehicle Parking: for two and four wheelers. Patients vehicle parking is also provided separately.

Canteen: Spacious hygiene and well maintained canteen with adequate seating capacity is available inside the campus. Separate seating is reserved for staff.

Transport: Buses are available for staff and students to commute to college and to attend classes / clinics at RRMCH.

Drinking water: Protected RO water is made available at every floor and at common rooms / library / patient waiting area.

Generators: 125 KV generator for uninterrupted power supply.

Rainwater harvesting, STPs are built as per the municipality regulations.

Ramps available for the convenience of the patients.

Pharmacy: pharmacy for emergency drugs and necessary items is available.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://www.rrdch.org/rrdch/AOAR/4.1.3%20A%20-%20Photos%20of%20campus%20facilities.pdf
Any other relevant information	Nil

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

1,13, 82, 000

File Description	Documents
Audited utilization statements (highlight relevant items)	View File
Details of budget allocation, excluding salary during the year (Data template)	View File
Any other relevant information	View File

4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

Rajarajeswari Dental College and Hospital is spread over a 5 acre land. The Dental Hospital established in 1992 has grown over a period of two decades to a full fledged institution with 100 undergraduates intake for BDS course and 45 postgraduate MDS intake.

The institution is recognized by Dental council of India and is tied up with its sister institution Rajarajeswari Medical College and Hospital recognized by Medical Council of India for the medical related subjects.

Dental clinics for undergraduate and post graduate teaching are well equipped with examination chairs, treatment chairs, as per DCI regulations. There are sterilization rooms, seminar rooms, department libraries, Museum, minor OT etc.

The institution has the latest modern equipment including CBCT device, T scan, Piezosurgical unit, Diode lasers, CAD-CAM, Biostar and Dolphin 3D imaging, Mobile dental unit with fully equipped dental chairs, Modern path lab and Exclusive Implantology clinic. This state of the art teaching aids supporting, Teaching learning, research and patient care.

Our college is located in the proximity of Rajarajeswari Medical College and Hospital, recognized by MCI. This facilitates training of students of RRDCH in the subjects of Medicine, Surgery and Allied Medical Sciences.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://www.rrdch.org/rrdch/AOAR/4.2.1%20A%20-Geotagged%20photos.pdf
The list of facilities available for patient care, teaching-learning and research	https://www.rrdch.org/rrdch/AOAR/4.2.1%20B%20-%20%20List%20of%20teaching%20learning%20facilities%20dept%20wise%20as%20per%20regulatory%20bodies%20details.pdf
Any other relevant information	Nil

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

51660

File Description	Documents
Any other relevant information	View File
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	View File
Outpatient and inpatient statistics for the year	View File
Link to hospital records/ Hospital Management Information System	https://www.rrdch.org/rrdch/AOAR/4.2.2%20-%20Link%20to%20Hospital%20Records%20and%20Information%20system.pdf

4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

457

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	View File
Details of the Laboratories, Animal House & Herbal Garden	View File
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	View File
Any other relevant information	View File

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations

A. All of the Above

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	View File
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	View File
Government Order on allotment/assignment of PHC to the institution	View File
Any other relevant information	View File

4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

LMS/Academic Management System

An integrated library systems (ILS), is also known as a library management system (LMS) it is an enterprise resource planning system for the library, used to track items owned, orders made, bills paid, patrons who have borrowed & document searches.

An ILS usually comprises a relational database, software to interact with that database, and two graphical user interfaces (patrons & staff). The modules are:

- Acquisitions (ordering, receiving, and invoicing materials).
- Cataloguing (classifying and indexing materials).
- Circulation (lending materials to patrons and receiving back)
- OPAC (Online Public Access Catalog/Public User Interface)

Name and features of the ILMS software

Name: NGL 2.0.0.Version (NewGenLib 2.0.0. Version) Software.

Features:

- Functional modules are completely web based. Uses Java Web Start™ Technology.
- Automated e-mail/instant
- Supports multi-user and multiple security levels.
- Allows digital attachments to metadata.

Nature and extent of automation (fully or partially): NewGenLib is a fully web based integrated library management software that runs on distributed computers through a network or server and local area networks without access to the Internet. NewGenLib is entirely Java-based.

Year of commencement and completion of automation: 2011 May and completion 2011 December

File Description	Documents
Geo tagged photographs of library facilities	https://www.rrdch.org/rrdch/AQAR/4.3.1%20Geo%20tagged%20photos%20of%20Library%20facilities.pdf
Any other relevant information	Nil

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

4.3.2

Existing

Newly added

Total

No.

Value

No.

Value

No.

Value

Text Books

4954

19,28,903

07

27,345

4961

19,56,248

Textbooks donated by Alumni

- - 101 - - -

Reference Books

475

475

e-Books

350

50

400

Journals

31

1257761

31

12,57,761

e-Journals

22

8400

22

8400

CD & Video

773

773

Others (Book bank scheme)

120

120

The library of Rarajarajeswari dental college is a state of art facility with all the fulfilled requisites as per the regulations stipulated by the Dental council of India.

The available learning resources include:

1. Approximately 5000 Hardbound/Paperback original copies of Textbooks of all the dental specialties and subjects authored by national and international authors of repute.
2. Close to 450 Paperback and E Journals index across Pubmed, Scopus, Web of science and reputed indexing systems.
3. A plethora (Close to 1000 copies) of E books and Learning material formulated specifically by the subject speciality faculty designed for various Postgraduate and Undergraduate students.
4. Book Bank scheme is in place where in various books including extracurricular knowledge, General topic books, Language specific books are catalogued.
5. A Book donation event is held on a regular basis wherein faculty and students donate books which is of immense use to all for furthering their knowledge across various domains. In the current academic year, 101 books have been donated by the

Alumni .

File Description	Documents
Data on acquisition of books / journals / Manuscripts / ancient books etc., in the library	https://www.rrdch.org/rrdch/AQAR/4.3.2%20A%20-Data%20on%20Aquisition%20of%20Books%20and%20Journals.pdf
Geotagged photographs of library ambiance	https://www.rrdch.org/rrdch/AQAR/4.3.2%20B-Geotagged%20photos%20of%20Library%20Ambience.pdf
Any other relevant information	Nil

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases

A. All of the Above

File Description	Documents
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	View File
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	View File

4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

15, 10, 106

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	View File
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	View File
Any other relevant information	View File

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

The state of art Library at Rajarajeswari dental college and hospital offers excellent facilities for in person usage and remote access to all the categories of Hardbound books, Journals and numerous E books and Journals. The central library has latest web OPAC search software NGL version2 with open access system. Books are issued through the kiosk intergrated with RFID and a Broadband internet browsing center. The library is open physically for 18 hrs a day and virtually for 24hrs a day for round the clock access of all the facilities. The courses of BDS, MDS ,Phd and Implantology demand the presence of latest International, National Books and journals which are offered by the institution library through its own RFID services and HELINET services through Rajiv Gandhi University of Health Sciences. In addition to the above the institution also has access to many online subscriptions of International and Reputed Pubmed journals (Subject speciality, Medline database, NLM etc) for the benefit of students and Faculty.

The institute also offers regular learner sessions and Library user programs to its Faculty and Students. The user friendly physical and Virtual facilities for online access offered are to encourage and provide motivational value.

Most frequent library users including faculty and students are acknowledged with best users certificate of appreciation.

File Description	Documents
Details of library usage by teachers and students	https://www.rrdch.org/rrdch/AOAR/4.3.5%20A%20Details%20of%20library%20usage%20by%20teachers%20and%20students.pdf
Details of library usage by teachers and students	https://www.rrdch.org/rrdch/AOAR/4.3.5%20B%20Details%20of%20learner%20sessions.pdf
Any other relevant information	Nil

4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

A. All of the Above

File Description	Documents
Links to documents of e-contents used	View File
Data template	View File
Any other relevant information	View File

4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

40

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)	View File
Geo-tagged photos of the facilities	View File
Any other relevant information	No File Uploaded

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

The entire campus is Wi-Fi enabled and a dedicated 500mbps internet leased line. The college has more than 120 computers on campus constantly upgraded and antivirus .

The college has class rooms, seminar halls and auditorium which have LCD projectors, wifi and LAN connection.

All the clinics are connected by patient management software - SIDEXIS SOFTWARE- provides image management and simple transfer of images. All departments are connected by CIFTDENTO SOFTWARE. This software acts as a the Clinical Treatment Plan tool to manage treatment. The department of Prosthodontics has Tekscan Software Version 9.0 ,T- Scan for digital occlusal analysis and BIOPAC EMG SOFTWARE for evaluating and recording the electrical activity produced by skeletal muscles.The department of orthodontics has the Dolphin 3D software which is a powerful tool that makes processing 3D data. The department of oral Pathology has progress image analysis software which helps in histomorphometric anylysis.

The central library has latest web OPAC search software NGL version2 with open access system. Books are issued through the kisok intergrated with RFID , internet browsing center, question bank.

CCTV Cameras are installed in all the class rooms and in common areas.

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://www.rrdch.org/rrdch/AOAR/4.4.2%20Documents%20related%20to%20updation%20of%20IT%20and%20Wi-Fi.pdf
Any other relevant information	Nil

4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

B. 500 MBPS - 1GBPS

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	View File
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant information	No File Uploaded

4.5 - Maintenance of Campus Infrastructure

4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1,50,89,000

File Description	Documents
Audited statements of accounts on maintenance of physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	View File
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	View File
Any other relevant information	No File Uploaded

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

A committee and Assoc, Dean for administration monitors and maintains repair of the infrastructure facilities, services and equipments. Two trained dental chair mechanics, three qualified electricians, two plumbers and one engineer form the maintenance team. A fully functioning workshop for maintenance of vehicles is present and a full time mechanic is appointed. Major repairs and servicing is done in company authorized outlets.

Civil Maintenance: The civil maintenance is handled by the civil

Engineer Mr. Basha. He is in charge of the building development and maintenance, water and sewage, carpentry. Each division is headed by a supervisor. There are in-house plumber, electrician. The Greenery of the campus is well maintained by full time gardeners.

Laboratory Equipment: laboratory major and minor equipments are maintained by the lab in-charges and in-charge faculty from teach department who report to the respective department Heads. Heads will consult the concerned authority to get the necessary person to maintain, service or replace the equipment.

Classrooms, Staffrooms, Seminar halls: are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Dustbins are placed in every floor

Generator, Air Conditioners, CCTV cameras and Water Purifiers: The AMC purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers.

Computers, Softwares & UPS: IT team takes care of smooth running of automation, up-gradation and maintenance of computers college website, biometric services, hardware maintenance, networking equipments including internet connectivity, procurement of hardware, software.

Transport facility: There are four buses, 2 cars & an Ambulance. The buses are plying covering all the routes for the use of staff and students. The Emergency Van (Ambulance) is available in the college 24*7 hours. Adequate number of drivers and helpers are appointed and the whole system is maintained by Mr Prasanna, the Transport manager.

Electrical Maintenance: All the electrical maintenance is handled by an 3 qualified in-house electricians.

Library: The library is headed by librarian who supervises both U.G. and P.G. library. He is supported by the assistant librarian, supporting staff for Journal and Reference section. There is KIOSK facility available for searching and lending of the books in the library.

Physical Education: One staff is incharge of all the sports activities of students and Staff and the record of each is maintained by him and his team.

Attenders, Security and house keeping: maintained by house keeping supervisor Mr. Lokesh. Sanitary cleaning is outsourced to a company by name BVG sanitary workers.

Parking facility: covered parking facility is available and maintained by the supervisor of housekeeping.

Surveillance Cameras: are installed for security reasons and in class rooms for monitoring purposes.

Stock register: Every department maintains a stock register for consumables and non consumables and Proper inspection is done and verification of stock takes place at the end of every year.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://www.rrdch.org/rrdch/AOAR/4.5.2%20A%20-Minutes%20of%20Maintenance%20Committee.pdf
Log book or other records regarding maintenance works	https://www.rrdch.org/rrdch/AOAR/4.5.2%20B%20-%20Log%20book%20and%20record%20of%20Maintenance%20works.pdf
Any other relevant information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

79

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	View File
List of students who received scholarships/ free ships/fee-waivers	View File
Any other relevant information	No File Uploaded
Data template	View File

5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development

A. All of the Above

File Description	Documents
Any other relevant information	View File
Link to Institutional website	https://www.rrdch.org/rrdch/AOAR/5.1.2%20Capability%20enhancement%20schemes%20web%20link.pdf
Details of capability enhancement and development schemes(Data Template)	View File

5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

397

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	View File
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://www.rrdch.org/rrdch/AOAR/5.1.3%20Programme%20Report%20of%20training%20and%20guidance%20for%20competitive%20examinations.pdf
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	View File
list of students attending each of these schemes signed by competent authority	View File
Any other relevant information	View File

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc., Describe the international student cell activities within 100 - 200 words

RAJARAJESWARI DENTAL COLLEGE & HOSPITAL

INTERNATIONAL STUDENT CELL

RRDCH constitutes students from different parts of the country and also students from different parts of the globe. The international student cell has been constituted to help the students from different parts of the world in various aspects during their academic stay.

The cell is constituted by conducting elections to elect the representatives who monitor the proper functioning of the cell. The election is conducted annually and is conducted under the supervision of the student councilcommittee.

Functions of international student cell:

- To process the admissions of Foreign Students as per norms and regulations of RGUHS
- To assess the eligibility of the foreign students for admission as per Guidelines
- To issue Provision Admission letter and Invitation letter to the eligible candidate for getting Visa from Indian Embassy in his country. On these letters, concerned student applies for Visa to the concerned Indian Embassy in his respective country
- To process the extension of VISA one month before expiry of Visa and to complete all formalities of documentation for Visa Extension.

File Description	Documents
For international student cell	https://www.rrdch.org/rrdch/AOAR/5.1.4%20international%20student%20cell.pdf
Any other relevant information	Nil

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving

A. All of the Above

student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	View File
Circular/web-link/ committee report justifying the objective of the metric	https://www.rrdch.org/rrdch/AQAR/5.1.5%20Minutes%20of%20meeting%20of%20student%20Grievance%20redressal%20committee.pdf
Details of student grievances and action taken (Data template)	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

27

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	View File
Pass Certificates of the examination	View File
Copies of the qualifying letters of the candidate	View File
Any other relevant information	View File

5.2.2 - Number of outgoing students who got placed / self-employed during the year

72

File Description	Documents
Annual reports of Placement Cell	View File
Self-attested list of students placed /self-employed	View File
Details of student placement / self-employment during the year (Data template)	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

28

File Description	Documents
Supporting data for students/alumni as per data template	View File
Details of student progression to higher education (Data template)	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

53

File Description	Documents
Duly certified e-copies of award letters and certificates	View File
Any other relevant information	No File Uploaded

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

Student council represents the student body of the institution. Rajarajeswari Dental College and Hospital has elected student council working to foster student expressions. The members of

student council are elected every year in month of September constituted by representatives of each batch. The student council is supervised and guided by student council committee. Responsibilities and obligations are discussed with elected members regularly. The student council member position includes

The president

The vice president

The treasurer

The secretary

Members from each batch of students

Roles and Responsibilities of each member of the council is defined and conveyed to them. The objectives of student council are

- To represent the voice of student
- Seek opinion in matter of concern
- Develop unity and spirit among the students
- Maintain communication and establish strong relation between students and administration
- To promote involvement of students in organizing collage activities

The college provides forum for student opinions, interests and responsibilities by involving them in meaningful and purpose oriented activities. Various skill development workshops were organised by the student council under various departments like basic life support, injection technique workshops, implant course etc. Events are organised to understand social responsibilities like cancer prevention, No tobacco day, world AIDSday etc. Students are encouraged to organize and conduct screening and treatment camps. Every year world environment day is celebrated by planting samplings and creating awareness. Blood donation camps are organised every year in the month of September marking teacher's day. Sports activities are conducted round the year. College has its cricket team and football team representing the college at intercollegiate and university levels. Student council coordinates with sports committee and conducts sports events. Groups have been designated as

red, yellow, blue and green groups and competitions are held like athletics, chess, carrom basketball, volley ball tennis and hand wrestling etc. Cultural extravaganza happens around annual day celebrations. Students are integral part of organizing and managing such programmes Social gathering is promoted and institution supports celebration of various festivals like Onam, Ganapathi Pooja and Christmas. National days are celebrated in campus with enthusiastic involvement of students. Discipline and decorum are well maintained by students under supervision of Student Council. Any indiscipline actions and conflicts are reported to authorities and necessary actions are taken to resolve. Student welfare is functional in coordination with the student council members and the committee. In addition to planning events that contribute to student spirit and community welfare, the student council is the voice of student body.

Interns study club

The college also has an intern study club which has been a unique thought that has come into shape in our college. The club was conceived with the idea of dispersing knowledge and information to interns that are vital for their further academic accolades and for their success in future private practice. The club picks up topics that are a must know for the fresh graduates but are missed in the daily curriculum of four years. Each topic is carefully handpicked by the committee members and the principal for the overall development of the students. The committee was formed in February and started functioning from March 2021. The committee members are Dr Rajkumar Alle (Principal), Dr Prajna P Shetty (Reader, Department Of Prosthodontics), D M Salman Ali Khan, Shivani A, Muktha Patwardhan and Vishwas. The lectures are held every month. At the end of the rotary internship, all the interns will be handed over a certificate of appreciation as a mark of completion of their intern study club series. Below is the list of lectures held from March 2021- November 2021

1. 26/03/21 Forensic Odontology Dr Pooja Chakraborty
2. 30/04/21 Personality Development And Soft Skill Training Dr Jaya
3. 28/05/21 Preparation For Competitive Examinations Dr Shivprasad
4. 28/06/21 Research And Dentistry - How and why to write research paper and publish. Dr Ramesh Chowdhary
5. 7/08/21 Contextual And Social Implications Of Medical And Dental

Practice. Prof (Dr) V. Joga Rao

6. 23/08/21 Implant Supported Full Arch Restorations Dr Ramesh Chowdhary

7. 27/08/21 Career Guidance Program For Interns Dr Srinivas

8. 31/08/21 How To Make Waste Paper Useful Dr Ravi Rai

9. 14/09/21 Cortico basal implantology Dr Shivaprasad

10. 30/11/21 Practice Management Dr.Sujith Pardeshi

11. 1/12/2021 Preparation for UPSC/Civil services examination Harsha T D

File Description	Documents
Reports on the student council activities	https://www.rrdch.org/rrdch/AOAR/5.3.2%20student%20council%20activities.pdf
Any other relevant information	Nil

5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

08

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	View File
Report of the events with photographs	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activities with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 – 200 words

Alumni contribution during the year 2020-21

1.Alumni association organized a felicitation programme in the college for Dr. Mala M of 2015-2016 batch who completed her internship in 2020 who bagged the university overall topper's position and 12 ranks in Rajiv Gandhi University of Health Sciences

2. 10 CDE programmes were conducted by the respective post graduate department alumni members

3.Book donation week was celebrated and total 76 books were received from the alumni members

4. Financial contribution of -Rs 66000/-

5.Placement-The following alumni postgraduates were recruited in the college during 2020-2021

- DR.MIDHULA -senior lecturer department of prosthodontics
- DR. ANIKESH- senior lecturer department of oral and maxillofacial surgery
- DR.SANDEEP - senior lecturer department of oral and maxillofacial surgery
- DR.HARSHITHA -senior lecturer department of conservative dentistry and endodontics

File Description	Documents
Registration of Alumni association	https://www.rrdch.org/rrdch/AOAR/5.4.1a%20Registration%20of%20alumni%20association%20(2).pdf
Details of Alumni Association activities	https://www.rrdch.org/rrdch/AOAR/5.4.1b%20Details%20of%20Alumni%20Association%20Activities.pdf
Frequency of meetings of Alumni Association with minutes	https://www.rrdch.org/rrdch/AOAR/5.4.1c%20MO M%20alumni%20association.pdf
Quantum of financial contribution	https://www.rrdch.org/rrdch/AOAR/5.4.1d%20Financial%20contribution%20of%20alumni.pdf
Audited statement of accounts of the Alumni Association	https://www.rrdch.org/rrdch/AOAR/5.4.1d%20Financial%20contribution%20of%20alumni.pdf

5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

A. All of the Above

File Description	Documents
List of Alumni contributions made during the year	View File
Extract of Audited statements of highlighting Alumni Association contribution	View File
Certified statement of the contributions by the head of the Institution	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance,

perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Vision and Mission of the institution are displayed prominently around the campus so that students, patients, staff and visitors can see. The statements are also printed in college brochures, website, booklet, bulletin and prospectus. Nature of governance is decentralized and participative management of stakeholders are involved in its effective functioning. The institution has Board of Management which has constituted the Governing Council which in turn has formed the IQAC. Principal is the chairman of IQAC and has four Associate Deans: Associate Dean: Academics, Associate Dean: Administration, Associate Dean: HR and Associate Dean: Examination. Various committees with representations from staff students have been formed under these 4 Associate Deans and these committees meet regularly to monitor progress.

The Heads of departments ensure the smooth functioning of their department activities in coordination with other Staff members of the department. Regular interactions with stakeholders does take place and their valuable feedbacks are received and are considered for continuous review and revision which are relevant to the changing needs of higher education. Gap analysis will be done by all the committees to identify the needs and requirements with necessary action plans and will prepare the perspective plan and submit to their respective associate Deans. All the Associate Deans along with IQAC Chairman review the perspective plans and submit the data to the governing council for approval.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://www.rrdch.org/rrdch/AOAR/6.%201.%201b%20Vision%20and%20mission.pdf
Achievements which led to Institutional excellence	https://www.rrdch.org/rrdch/AOAR/6.%201.%201a%20Achievements%20led%20to%20institutional%20excellence-converted.pdf
Any other relevant information	Nil

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the

Institutional governance within 100 - 200 words

The institution has a well defined Organization structure. Nature of governance is decentralized and participative management of stakeholders are involved in its effective functioning. The institution has Board of Management which has constituted the Governing Council which in-turn has formed the IQAC. Principal is the chairman of IQAC and has four Associate Deans: Associate Dean Academics, Associate Dean Administration, Associate Dean HR and Associate Dean Examination. Various committees with representations from staff and students have been formed under these 4 Associate Deans and these committees meet regularly to monitor progress. Faculty members actively participate in providing the valuable inputs for strengthening the system on a continuous process. Participative decisions are drawn and implemented. Students are part of committee provide valuable suggestions and resolve many issues from students point of view and also give their feedback on different component of system. The Board of Management reviews the functioning of the governing council and ensures the objectives of the activities are in accordance with the vision and mission statement of the institution. The governing council reviews, monitors the functioning of the institution as per the regulatory guidelines and maintains the quality parameters as per IQAC.

File Description	Documents
Relevant information /documents	https://www.rrdch.org/rrdch/AOAR/6.%202.%201a%20Organisation%20structure.pdf
Any other relevant information	https://www.rrdch.org/rrdch/AOAR/6.%201.%202a%20Governing%20council%20and%20board%20of%20management.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

The institution is committed to deliver the best in the field of Dental health education, rendering quality dental treatment and promoting scientific research. The following are the strategic plans deployed by the institution.

- The college aims to provide the highest quality education to prepare our graduates to deliver general and Specialty dental

care.

- Advanced research and scholarship in oral health care.
- Maintain an effective patient care program to meet the needs and expectations of our patients.
- Establishment of effective balance of the Patient care, research activity and clinical teaching activity among the faculty.
- Provide a productive and supportive work and learning environment.
- Serve as a resource to the University, the state, and the profession.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://www.rrdch.org/rrdch/AOAR/6.2.1%20Minutes%20of%20meeting%20of%20Governing%20Council.pdf
Any other relevant information	https://www.rrdch.org/rrdch/AOAR/IOAC%20Minutes%20of%20Meetings%202020-21.pdf
Organisational structure	https://www.rrdch.org/rrdch/AOAR/6.%202.%201a%20Organisation%20structure.pdf
Strategic Plan document(s)	https://www.rrdch.org/rrdch/AOAR/6.%202.%201b%20Perspective%20strategic%20Plan-converted.pdf

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination

A. All of the Above

File Description	Documents
Data template	View File
Institutional budget statements allocated for the heads of E_governance implementation	View File
e-Governance architecture document	View File
Screen shots of user interfaces	View File
Policy documents	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

List of welfare measures provided for teaching and non- teaching staff

The health and wellbeing of both teaching and non teaching staff will have a significant impact on their dedication, commitment and ability to undertake their duties. The institution ensures that staff welfare and morale is maintained by providing physical, financial security and safety, respect their opinions and role a teacher and provide opportunities for professional and personal development.

- Free COVID testing facility at the campus
- Paid Sick leave. Special COVID ward facility for staff at RRMCH
- Free COVID Vaccination for staff
- The institution provided free health check up for all the employees regularly. The institution provides free medical and dental treatment for family members of all employees.
- Group insurance scheme , like mediclaim policy , EHS scheme are applicable for all the teaching and nonteaching staff and students in case of mortality.

Accommodation is provided to the non teaching staff at very reasonable charges with free water and electricity within campus and reasonable mess facilities. The management provides Staff quarters to staff members. It provides two BHK, three BHK accommodation with the basic amenities at nominal rates.

Technicians and nurses are given general holiday salary for working on holiday.

Employees provident fund for all the staff members with equal contribution from the management.

Various leaves are available for both teaching and non teaching staff i.e 12 days of casual leaves , earned leaves ,sick leaves, special casual leaves for teaching faculty for attending seminars, conferences and workshops. The teaching and non teaching female faculty can avail medical leaves and maternity leave for 26 weeks . Earn leave benefits are also provided.

On-Duty and Special casual leaves are sanctioned to the teaching faculty for attending seminars, national and international conferences and workshops to encourage them in research.

Staffs are encouraged to join PhD programme run by the institution and PhD fee concession. Faculty pursuing Phd are provided with research facilities and also grants are given. Faculty are encouraged to publish their research work in various indexed journals with high impact factor.

The teaching staff are invited as guest speakers by various renowned institutions globally. The management offers fee concession to the children and the staff studying in the institution. The institution felicitates the faculty achieving state, national , international awards. The faculty are encouraged for self development and higher education to excel in their career. The head of the departments and senior faculty members are provided with laptops. Staff are provided with adequate and suitable office accommodation at work place. attenders have been appointed to attend to their needs.

All staff and students are allotted designated parking lots. vehicle pass has issued for the same. The institution has free Wi-Fi enabled campus for faculty and students. Bank and ATM facility has been provided within the campus.

Aprons for teaching faculty, Lab coats and uniform for nurses, technicians and housekeeping staff is provided.

Subsidized Transportation for faculty members .

Refreshment for administrative staff is being provided during working hours.

Diwali festival advance and gifts are given to all the nonteaching staff. New year gifts are provided to both teaching and non teaching staff members.

The management gives considerable increment yearly to all the teaching and nonteaching faculty members, technicians, house keeping staff and drivers.

The senior faculty doctors are felicitated on occasions like doctors day and founder's day.

Teacher's day is celebrated to acknowledge the services of the teaching faculty.

Sports, curricular and extracurricular competitions are held for staff members during annual day and founder's day. Trophy and cash prizes are awarded to them by the chairman

The women staff are empowered by celebrating the Women's day

The institution has ecofriendly environment with least air pollution.

Employment Welfare schemes provided for Teaching and Non Teaching Staff

Facultyare members of MITRAH - the Staff Club. The club organizes recreational tours every year. The club conducts fun activities for teachers and students. All national and religious festivals are celebrated within the campus which helps in developing positive relationships among the staff and students.

- Medi-claim policy and ESI as applicable is provided for every Staff in the college with their family coverage
- OOD is provided for attending examination, Workshop, Orientation course, refreshers course, Conferences
- For faculties attending National and International conferences partial reimbursement is provided by the institution.
- Staff achieving State and International award are felicitated by the institution.
- Separate reading room facility was provided for staff in library.
- Hepatitis B vaccine was provided free of cost to all teaching and non teaching staff.
- Free medical and dental treatment and investigations including

boldd tests, X-rays etc are given to staff and their dependants.

- **Flexible timings provided for medical reasons.**
- **Gym and indoor sports facility available.**

File Description	Documents
Policy document on the welfare measures	https://www.rrdch.org/rrdch/AQAR/6.%203.%201a%20Staff%20welfare%20measures.pdf
List of beneficiaries of welfare measures	https://www.rrdch.org/rrdch/AQAR/6.%203.%201b%20List%20of%20Beneficiaries-converted.pdf
Any other relevant document	https://www.rrdch.org/rrdch/AQAR/6.%203.1c%20HRM%20manual.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

102

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	View File
Policy document on providing financial support to teachers	View File
List of teachers provided membership fee for professional bodies	View File
Receipts to be submitted	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

33

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	View File
Reports of Academic Staff College or similar centers Verification of schedules of training programs	View File
Copy of circular/ brochure/ report of training program self conducted program may also be considered	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

102

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	View File
Any other relevant information	View File
Details of teachers who have attended FDPs during the year (Data template)	View File
E-copy of the certificate of the program attended by teacher	View File

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

Rajarajeswari Dental College and Hospital has a well designed Performance Appraisal System (PAS) in place for teaching and non teaching staff. The faculty is evaluated on these parameters

annually.

Teaching process 25%

Student feedback 25%

Research and publication 25%

Self appraisal 10%

Annual Confidential Report (ACR) 15%

The Institution has put in place a well-designed 'self-appraisal system' for its faculty. Each faculty member is required to submit a self-appraisal report annually on the basis of parameters such as teaching hours, number of subjects taught, research papers/articles/books published, conferences attended, papers presented in the conferences, new curricula designed/developed, participation in extra-curricular/co-curricular activities, extra responsibilities assigned by the Institution, and other contributions made towards the society. The self-appraisal report of the teaching staff is duly verified by the Heads of the respective Teaching Departments and thereafter by the Principal and then submitted to the Governing council. The Self appraisal report of HODs will be verified by the Principal.

The Institution has PAS for the Para medical staff, Technical staff and Administrative staff. These system has been formulated based on the Job and Skill set required for the job and consists of both technical and behavioural aspects. ACR for each staff will be prepared annually and reviewed by office superintendent.

File Description	Documents
Performance Appraisal System	https://www.rrdch.org/rrdch/AQAR/6.%203.%205%20Performance%20Appraisal%20System.pdf
Any other relevant information	Nil

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financial resources are the funds required for the smooth operations of a college and are regarded as an integral part of any system. It is indeed a more critical facet with which other factors of administrations are created, maintained and sustained. In college administration, funds are necessary for the procurement of facilities, equipment, electronics and communication gadget needed for effective performance. Apart from this, funds are needed to pay the salaries of administrative, academic and non-academic staff. A robust financial allocation for college administration would not only enhance goals attainment but its sustainability. Plan and policy implementation are responsive to funds availability. Funds are needed for the acquisition of fixed and current assets and to settle current liabilities and expenditures incurred in the course of administration.

Financial Management in Colleges:-

Financial Management covers such areas as the procurement of funds, their allocation, monitoring their use in the interest of accountability and producing financial reports for the relevant stakeholders. Effective financial management ensures that:

- All financial regulations and procedures are complied with,
- All financial transactions are recorded accurately,
- Adequate controls are in place to ensure that expenditures do not exceed income, and
- Only authorized expenditures are incurred.

Financial management is, therefore, an integral part of the responsibility as an education manager because, without good financial management practices, colleges would find it difficult to achieve their goals.

Role of College Administrators in Financial Management:

The ultimate accountability for the effective management of college finances lies with the office of the manager. As an education manager, you should:

- Allocate funds to various activities in accordance with the

budget;

- Authorize the disbursement of college funds;
- Administer college funds both lawfully and morally;
- Determine a college budget in consultation with other stakeholders such as heads of department, senior teachers and the Board of Governors; and
- Ensure that the college has the funds it needs and that those funds are used effectively and efficiently.

Financial Management is nothing but :-

1. Planning
2. Organising
3. Direction and
4. Control for resourcing and procurement of funds and optimal utilization of the available resources. Eg:- In our Hospital Industry, the following are the resources basically:-

1. TRUST FUND:-

Initially, a Trust is formed with the small fund of money given by the Trustees. Here, by here, the Trust Fund will go up by the Income over Expenditure (If any), which will strengthen the Trust to further render their Trust activities.

2. SECURED AND UN-SECURED LOANS:-

It is another source of fund to meet the expenditure related to Trust activities.

3. CURRENT LIABILITIES:-

It is another great source of money in the form of material supplies and services, purchased or utilized from the creditors and duly paid after availing proper credit period.

APPLICATION OF FUNDS:-

Involves procurement of Fixed Assets, Current Assets etc with the basic income like -

- Collection of Tuition Fees from the students.
- Money generated out of treatment given to the patients.

SOURCES OF FUNDS :-

1. Collection of Student's Fees:-

- Tuition Fees
- College Fees
- Hostel Fees
- Transport Fees
- Repeater Fees
- Clinical Fees
- Other Fees

1. Other Income:-

- Interest on Savings Bank
- OPD Collections
- Collection of Rent
- Miscellaneous Income
- Collection of Fines, dues & penalty
- Funds for Research purpose

For all the above activities, proper planning, direction, utilization and control is a must which will ensure the smooth & controlled running of the Trust towards their achievement of Trust's activities and goals.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://www.rrdch.org/rrdch/AOAR/6.4.1a%20Resource%20mobilisation%20policy.pdf
Procedures for optimal resource utilization	https://www.rrdch.org/rrdch/AOAR/6.%204.%201b%20Procedure%20for%20optimal%20utilization-converted.pdf
Any other relevant information	Nil

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

The institution has a very strong mechanism for conducting internal and external audit.

INTERNAL AUDIT :

The institution has its own internal audit mechanism, an on-going continuous process in addition to its external audits. Qualified internal Auditors from external resources are permanently appointed. A team of staff under them do a thorough check and verifications of all vouchers, supporting documents, records and books , e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements , test cheque and verification of the events happened in the area of financial managements.

Mechanism of Internal audit and settlement of objections implemented in the institutions is as follows:

Internal Audit:

- Study of the trust deed and regulations.
- Examine the previous financial statements.
- Noting of provisions applicable.
- Evaluation of Internal control system.
- Verifications of student's fee registers (BDS, MDS, Implant & PHD), Day Book Register and maintaining other related records.
- Authorization of fees concessions, controls & policies.
- Examining the statutory payments to different bodies like EPF,

EHS, TDS , Income Tax.

- Examining the Bank Pass book & reconciliation statement.
- Examining Grants, scholarships, deposits , payments related to Vendors, salary and remuneration payment for all staffs, Doctors & Consultants, taken care by Head office and subsequently, verified by Internal Auditor & correction if any, reported by Internal Auditor and corrective action is taken immediately.

Internal audit is carried out regularly.

EXTERNAL AUDIT:

External audit is carried out in an elaborate manner on yearly basis by - external auditors. The institution accounts are audited regularly by Internal auditors.

Mechanism of External Audit:

- Examining the procedures, policies and regulations.
- Vouching the receipts by JV, payments, PO, etc.
- Checking the entries of month-end activities like petty cash entries, remuneration details, verifying bank reconciliation statement, student ledgers, day book etc.
- Verify the salary payment, TDS, Income Tax, EPF, ESI, Professional tax, Gratuity, etc.
- Examining the property titles, approvals, fee payments to regulation bodies.
- Evaluating fee receipts.
- Certify the audit report.
- Filing the Income Tax returns regularly.

Carrying out of audit in accordance with specifically or according to the rules of the financial statements.

Mechanism and settlement of objections of External Audit:

- External auditors take care of Financial Statement - of Income / Expenditure, Balance Sheet & Income Tax returns Filing.
- Coverage of GST, TDS & other statutory compliances.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://www.rrdch.org/rrdch/AOAR/6.%204.%202a%20Internal%20audit%20_%20External%20Audit.pdf
Any other relevant information	https://www.rrdch.org/rrdch/AOAR/6.%204.%202b%20NAAC%20Balance%20sheet.pdf

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
617405	0

File Description	Documents
Audited statements of accounts for the year	View File
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	View File
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The Governing Council of the institution has formed the Internal Quality Assurance Cell. Principal is the chairman of Internal Quality Assurance Cell and has four Associate Deans: Associate Dean Academics, Associate Dean Administration, Associate Dean HR and Associate Dean Examination. Various committees with representations

from staff and students have been formed under these 4 Associate Deans. IQAC functions vigorously for continued improvement of the education quality, teaching learning process and learning outcomes by internalizing policy and procedures of the strategies employed. SWOT analysis of the entire quality system are incorporated by the IQAC. Curricular aspects are intensified with the addition of Value added courses, enrichment programmes, life skill programme etc. Regular feedback from the stakeholders are collected, reviewed and analysed. Special emphasis on the slow learners, the student mentorship program are regularly conducted. Intensification in infrastructural facilities are constantly carried out such as facilities for Physical education, Gym, Library with ICT integration. Student support system is strengthened with provision of management Scholarship, women empowerment and grievance redressal cell activity.

IQAC constantly supports and encourages the student council activities which includes sports and cultural activities. Faculty Development programmes and Extension activities are continuously enhanced by the IQAC. IQAC constantly works to get newer collaboration for research purpose and for extension activities.

Internal Quality Assurance Cell promotes need-based training/workshops for faculty, administrative and support staff.

Appraisal system for teaching and non teaching staff are well in place and the performance of staff is evaluated.

IQAC on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water and energy conservation and waste management.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://www.rrdch.org/rrdch/AQAR/6.%20%20.1a%20Structure%20and%20mechanism%20of%20IQAC.pdf
Minutes of the IQAC meetings	https://www.rrdch.org/rrdch/AQAR/IQAC%20Minutes%20of%20Meetings%202020-21.pdf
Any other relevant information	Nil

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	View File
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	View File
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)

A. All of the Above

File Description	Documents
Information as per Data template	View File
Annual report of the College	View File
Minutes of the IQAC meetings	View File
Copies of AQAR	https://www.rrdch.org/rrdch/wp-content/uploads/2021/11/AQAR-19-20.pdf
Report of the feedback from the stakeholders duly attested by the Board of Management	View File
Report of the workshops, seminars and orientation program	View File
Copies of the documents for accreditation	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

02

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	View File
Copy of circular/brochure/ Report of the program	View File
Extract of Annual report	View File
Geo tagged photographs of the events	View File

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

Various curricular and co-curricular activities are held on campus

to ensure gender equity and raise awareness on gender sensitivity. The staff constantly interact with the girl students and enquire about their well being. They advise them on the subject of acceptable attire, personal safety, precautions to be taken on social media platforms, etc. The Management on its part has ensured that there is parity of salary and equal opportunities for both genders.

The Student Mentorship Committee ensures that the mentor handles his/her allotted mentees. This ensures sensitive issues that arise especially pertaining to girls are identified and addressed satisfactorily. The Vishaka Committee has senior female faculty members along with student members who ensure that women's rights are protected.

Security personnel and CCTV cameras have been installed at critical places to ensure 24/7 monitoring. The Women's hostel is monitored by the warden and security staff. A separate Common Room has been provided for women. A play area also exists for young children. The institution has alliances with counsellors, so that they can address issues that arise concerning them.

All these measures have ensured the establishment of gender equity in our institution.

File Description	Documents
Annual gender sensitization action plan	https://www.rrdch.org/rrdch/AOAR/7.1.2a%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://www.rrdch.org/rrdch/AOAR/7.1.2b%20Facilities%20provided%20for%20women.pdf
Any other relevant information	Nil

7.1.3 - The Institution has facilities for alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation

B. Any 3 or 4 of the Above

Biogas plant Use of LED bulbs/ power efficient equipment

File Description	Documents
Geotagged Photos	https://www.rrdch.org/rrdch/AOAR/7.1.3%20Geotagged%20Photos.pdf
Installation receipts	View File
Facilities for alternate sources of energy and energy conservation measures	View File
Any other relevant information	No File Uploaded

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Segregation of wastes is done according to guidelines of the Karnataka State Pollution Control Board.

Solid waste management: The general waste generated on the campus is being collected, segregated and disposed off with the Municipal Corporation (BBMP).

Liquid waste management: A Sewage Treatment Plant (STP) has been set up on the campus and the treated water is being used for non-potable purposes. The sludge produced is either disposed off or used as a fertilizer.

Biomedical waste management: The hospital follows a colour-coding pattern that segregates infectious waste, paper-based waste, body tissue or sharps. These are placed into their respective colour-coded biohazard bags, tied and placed into bins. Sharps are disposed in puncture proof containers. Syringe needles are destroyed using needle burners. The waste generated is collected thrice a week by Maridi Eco Industries Pvt. Ltd. and disposed off as per the approved regulations.

E-waste management: Non-working computer components/accessories are discarded regularly. If however, some components are found to be useful and in good condition, they are stored for use in other systems.

Hazardous chemicals & radioactive waste management: Excess amalgam is discarded after storing them in used fixer solution. No radioactive wastes are generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://www.rrdch.org/rrdch/AQAR/7.1.4a%20Mairidi%20MoU%20till%20Feb%2022.pdf
Geotagged photographs of the facilities	https://www.rrdch.org/rrdch/AQAR/7.1.4b%20Geotagged%20photographs%20of%20waste%20management%20facilities.pdf
Any other relevant information	Nil

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photos / videos of the facilities	https://www.rrdch.org/rrdch/AQAR/7.1.5%20Geotagged%20Photos.pdf
Installation or maintenance reports of Water conservation facilities available in the Institution	View File
Any other relevant information	View File

7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants

A. All of the Above

File Description	Documents
Geotagged photos / videos of the facilities if available	https://www.rrdch.org/rrdch/AQAR/7.1.6%20Geotagged%20Photos.pdf
Geotagged photo Code of conduct or visitor instruction displayed in the institution	View File
Any other relevant information	No File Uploaded
Reports to be uploaded (Data Template)	View File

7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in Higher Education AQAR format for Health Sciences Universities Page 68 website, screen-reading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. All of the Above

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	View File
Any other relevant information	View File
Data template	View File
Relevant documents	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution celebrated festivals of Makara Sankranti, Ganesha Chaturthi, Christmas, among others. These celebrations help the staff and students better understand the culture of other regions while encouraging communal tolerance and harmony. National Communal

Harmony Campaign & Flag Day was celebrated with enthusiasm on 25.11.2021.

Language classes are conducted for the outstation students so that they can fluently interact with their patients.

The institute also takes its social responsibility seriously. The Department of Public Health Dentistry conducted camps in the surrounding areas making dental care accessible to all. A blood donation camp was organized on Teacher's Day and 53 units of blood were collected. The hospital has signed an MOU with Employees State Insurance Scheme Medical Service so that more individuals get dental treatment. Our institute has also partnered with Government of Karnataka under the 'Dantha Bhagya Yojane' wherein free dentures are delivered to patients below the poverty line.

On Founders Day, our institution through funds contributed the staff donated Rs.20,000/- towards fees for the education of our staff's daughter and another Rs.20,000/- to the Gerizim Rehabilitation Trust.

By engaging in the above, the institution has ensured that it provides an inclusive environment and also services to the human commune.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://www.rrdch.org/rrdch/AOAR/7.1.8%20Supporting%20documents%20for%20inclusive%20environment.pdf
Any other relevant information/documents	Nil

7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year

A. All of the Above

Annual awareness programmes on Code of Conduct were organized during the year

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	View File
Web link of the code of conduct	https://www.rrdch.org/rrdch/AOAR/7.1.9%20Code%20of%20Conduct%20Handbook.pdf
Details of the monitoring committee of the code of conduct	View File
Details of Programs on professional ethics and awareness programs	View File
Any other relevant information	No File Uploaded
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

The institution celebrates national and international commemorative days with enthusiasm. Notable among the days observed were World Environment Day, World Radiology Day, National Toothbrushing Day, World Cancer Day, National Dentists Day, International Women's Day, World Oral Health Day, World No Tobacco Day, National Public Health Dentistry, Oral Hygiene Day, among others. Lectures and events were organised to mark the occasion. In addition, festivals like Independence Day and Kannada Rajyotsava too were celebrated on the campus with much pomp and gaiety. Notable speakers were invited to grace these occasions so that they could share their knowledge and increase the awareness of the staff and students of the institution. Further, samples of toothbrushes, toothpastes and masks were distributed to the patients coming to the hospital on significant occasions.

All these have helped to have an academically and culturally enriching campus life.

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

Best Practice 1

Title of the Practice: Value Added Courses

Objectives of the Practice: The objective of this practice is to keep the students up to date with the latest advances in the field of dentistry. It provides the students an opportunity to develop their clinical skills and be ready for clinical practice.

The Context: The IQAC of our institution in one of the meetings decided to incorporate value added courses for the students so that they can hone their clinical acumen and be better qualified when compared to other students whose institutes follow only the curriculum prescribed by the Dental Council of India (DCI). The challenges faced pertained with regards to selection of an appropriate topic, design of the course and how to incorporate it into the existing curriculum.

The Practice: It was decided that the faculty of the respective departments will shortlist relevant topics of their specialty and then design a course that would be clinically relevant for the students. They coordinated with their Heads of the Departments and came up with the proposal to the IQAC for approval and implementation. The IQAC on going through the proposals and suggesting any changes (if any), set the process of conducting the courses in motion.

Evidence of Success: Quite a few departments rose up to this challenge and came up with their proposals. The courses were designed and the brochures circulated among the students so that those desirous could register for the same. Many students enthusiastically registered and actively participated in the courses conducted. This in turn has translated into better exposure and skills in our students. Feedback was also collected from the students so that the course content could be continuously improved. (Refer Annexure i)

Problems encountered and resources required: Although they were minor issues with regards to scheduling the courses during the clinical hours, it was overcome by meticulous planning, sending out circulars in advance so that the regular work would not be affected.

Best Practice 2

Title of the Practice: Development of E-content

Objectives of the Practice: The COVID pandemic made us realise that online teaching and E-content are valuable tools in educating the students and also help them better understand the concepts. It is a very powerful educational tool and is important to both learners as well as teachers.

The Context: The IQAC, RRDCH proposed the development and building-up of E-content so that a precious resource is created and developed further to help educate the students. This would enable to students to access the content at anytime so that they could reinforce the scientific concepts not only with theoretical data but also videos which would help them in retaining it better.

The Practice: It was proposed that each department should collate data with respect to their specialty. The staff were instructed to accumulate all their lectures as well as videos demonstrating important techniques or concepts and the same was to be transferred and stored in the department with labelling. This would enable quick retrieval in case of need. Students would be able to access the E-content whenever they would want to revise any study material or concept.

Evidence of Success: A huge amount of E-content was collected which would definitely help in enriching our students' knowledge. In addition, a vast amount of data is also available for the teachers to access at any point of time. (Refer Annexure ii)

Problems encountered and resources required: Minor hitches were encountered when data had to be collected and collated. They were overcome by the coordination of the staff.

File Description	Documents
Best practices page in the Institutional website	https://www.rrdch.org/rrdch/AQAR/7.2.1%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

Intern Study Club has been a unique thought that has come into shape in our college. The club was conceived with the idea of dispersing knowledge and information to interns that are vital to further their academic credentials and for their success in future private practice. The club picks up topics that are a must know for the fresh graduates but are not included in the regular curriculum of four years. Each topic is carefully handpicked by the committee members and the Principal for the overall development of the students.

The committee was formed in February 2021 and started functioning from March 2021. The committee members are Dr Rajkumar Alle (Principal), Dr Prajna P Shetty (Reader, Department of Prosthodontics), D M Salman Ali Khan, Shivani A, Muktha Patwardhan and Vishwas (Student Members).

The lectures are held every month. At the end of the rotary internship, all the interns will be given a certificate of appreciation as a mark of completion of their intern study club series.

File Description	Documents
Appropriate web page in the institutional website	https://www.rrdch.org/rrdch/AQAR/7.3.1%20Institutional%20distinctiveness.pdf
Any other relevant information	Nil

DENTAL PART

8.1 - Dental Indicator

8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the preceding academic year

Number of students enrolled for the MBBS programme during the preceding academic year	Range of NEET percentile scores Mean NEET percentile score SDNEET percentile score	Mean NEET percentile score	SDNEET percentile score
74	37.73 -91.8	67.42	14.48

File Description	Documents
List of students enrolled for the BDS programme for the preceding academic year	View File
NEET percentile scores of students enrolled for the BDS programme during the preceding academic year.	View File
Any other relevant information	View File

8.1.2 - The Institution ensures adequate training for students in pre-clinical skills. Describe the steps taken to improve pre-clinical skills along with details of facilities available for students such as pre-clinical skill labs

The Undergraduate and Postgraduate courses in Dentistry are practically oriented courses which demands practical skills at every step. The college is affiliated to Rajiv Gandhi University of Health Sciences which has laid out guidelines for training in practical skills for students.

The undergraduate course has various subjects both preclinical and clinical. The preclinical classes are conducted in conservative dentistry and prosthodontics. Exhaustive and didactic lectures are conducted prior to entering pre-clinical laboratory to prepare them for the practicals. Lectures are conducted using power point presentations and video demonstrations of the procedures are shown to the students. Both conservative dentistry and prosthodontics departments have their preclinical simulation laboratories which consists of 50 phantom heads and jaws for a first-hand experience. They learn and master the required skills in the preclinical lab before they start working on patients Group discussions, demonstrations and one to one coaching is held in the preclinical labs. Clearing the university preclinical examination gives them the confidence to treat patients.

Mentors are allotted for each batch of students under whose supervision, the students start performing clinical procedures. Once

their competency in handling clinical cases is judged they are allowed to perform clinical procedures independently.

File Description	Documents
Geo tagged Photographs of the pre clinical laboratories	View File
Any other relevant information	No File Uploaded

8.1.3 - Institution follows infection control protocols during clinical teaching during preceding academic year Central Sterile Supplies Department (CSSD) (records) Provides Personal Protective Equipment (PPE) while working in the clinic Patient safety manual Periodic disinfection of all clinical areas (Register) Immunization of all the care-givers (Registers maintained) Needle stick injury record

A. All of the Above

File Description	Documents
Central Sterile Supplies Department (CSSD) Register (Random Verification by DVV)	View File
Disinfection register (Random Verification by DVV)	View File
Immunization Register of preceding academic year	View File
Relevant records / documents for all 6 parameters	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.4 - Orientation / Foundation courses practiced in the institution for students entering the college / clinics / internship. Describe in less than 100-200 words about Orientation for fresh students White coat ceremony Workshops on patient care (community skills, infection control, biomedical waste management, professional ethics) Internship orientation Any other

ORIENTATION FOR FRESH STUDENTS is conducted every year on the first day of the academic session. Dean and Principal welcome and address the students and brief them about the course and curriculum. The contact numbers of Dean, Principal and Wardens are shared. Students are taken on a tour of the campus to orient them to the classrooms, library, preclinical labs and clinical departments, hostel, mess and

canteen. Students are briefed about the academic calendar of events for the current academic year. They are briefed about the student council election protocols and the role of the elected student council member.

WHITE COAT CEREMONY is conducted when the students enter III BDS. An induction to clinics programme is conducted where they learn the importance of application of knowledge to clinical scenarios.

WORKSHOPS ON PATIENT CARE are conducted on various aspects. Patient centric treatment goals are emphasized for a successful clinical practice. Sterilisation, disinfection and asepsis protocols are emphasized through infection control programmes. Workshop on behavioural sciences, biomedical waste management and basic life support are conducted.

INTERNSHIP ORIENTATION is conducted at the beginning of one year full time rotatory internship. The duties and responsibilities of interns are emphasized. Interns are posted in all the departments as per the RGUHS guidelines. They also have postings in implantology, casualty at RRMCH, satellite clinics, rural postings/visits. The co-curricular committee encourages students to participate and present papers in student convention at both state and national level. The cultural committee briefs them about the activities planned for the academic year and encourage them to actively participate. A cultural core committee is formed comprising Interns to organize various events as part of the Graduation Day and College Annual Day Celebrations.

File Description	Documents
Orientation circulars	https://www.rrdch.org/rrdch/AOAR/8.1.4a%20Orientation%20circulars.pdf
Programme report	https://www.rrdch.org/rrdch/AOAR/8.1.4b%20Programme%20reports.pdf

8.1.5 - The students are trained for using High End Equipment for Diagnostic and therapeutic purposes in the Institution. Cone Beam Computed Tomogram (CBCT) CAD/CAM facility Imaging and morphometric softwares Endodontic microscope Dental LASER Unit Extended application of light based microscopy (phase contrast

A.All of the Above

microscopy/polarized microscopy/fluorescent microscopy) Immunohistochemical (IHC) set up

File Description	Documents
Invoice of Purchase	View File
Usage registers	View File
Geotagged photos of the facilities, and list of studentstrained in the opted facilities	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.6 - Institution provides student training in specialized clinics and facilities for care and treatment such as: Comprehensive / integrated clinic Implant clinic Geriatric clinic Special health care needs clinic Tobacco cessation clinic Esthetic clinic

A. All of the Above

File Description	Documents
Certificate from the principal/competent authority	View File
Geotagged photos of the facilities, and list of students trained in the opted facilities	View File
Any other relevant information	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.7 - Number of full-time teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME, Fellowships, Ph D in Dental Education etc.) during the year

06

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas such as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Dental Education etc. during the year	View File
Attest ed e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships	View File
Any other relevant information	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.8 - The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by BDS students/interns as stated in the undergraduate curriculum by the Dental Council of India.

Competency Based Training Programme of the IDG would include designing and implementing Dental education curriculum that focuses on the desired and observable ability in real life situations. In order to effectively fulfil the roles as listed in clause 2, the IDG would have obtained the following set of competencies at the time of graduation:

- 1. Demonstrate knowledge of normal human structure, function and development from molecular, cellular, biologic, clinical, behavioral and social perspective.**
- 2. Demonstrate knowledge of national and regional oral health care policies.**
- 3. Demonstrate ability to elicit and record from the patient, and other relevant sources including relatives and caregivers, a history that is complete and relevant to disease identifications, disease prevention and oral health promotion.**
- 4. Demonstrate ability to elicit and record from the patient, and other relevant sources including relatives and caregivers.**
- 5. Demonstrate ability to perform an Oral examination that is complete and relevant to disease identification, disease prevention and health promotion.**

6. Demonstrate ability to perform an Oral examination that is contextual to gender, social and economic status, patient preferences and values.

7. Demonstrate effective clinical problem solving, judgment and ability to interpret and integrate available data in order to address patient problems, generate differential diagnoses and develop individualized management plans.

8. Maintain accurate, clear and appropriate record of the patient in conformation with legal and administrative frameworks.

9. Demonstrate ability to choose the appropriate diagnostic tests and interpret these tests based on scientific validity, cost effectiveness and clinical context.

10. Demonstrate familiarity with basic, clinical and translational research as it applies to the care of the patient.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific competencies by the BDS students/interns stated in the undergraduate curriculum during the year	https://www.rrdch.org/rrdch/AQAR/8.1.8a%20Report%20on%20list%20and%20steps%20to%20measure%20competencies.pdf
Geotagged photographs of the objective methods used like OSCE/OSPE	https://www.rrdch.org/rrdch/AQAR/8.1.8b%20Geotagged%20photos%20of%20OSCE,OSPE.pdf
List of competencies	https://www.rrdch.org/rrdch/AQAR/8.1.8c%20LIST%20OF%20COMPETENCIES.pdf
Any other relevant information	Nil

8.1.9 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
74	74

File Description	Documents
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work	View File
List of students, teachers and hospital staff, who received such immunization during the preceding academic year	View File
Any other relevant information.	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.10 - The College has adopted methods to define and implement Dental graduate attributes with a system of evaluation of attainment of such attributes.

The College has adopted methods to define and implement Dental graduate attributes with a system of evaluation of attainment of such attributes.

Response:

DENTAL GRADUATE ATTRIBUTES

The Dental graduate attributes (course learning outcomes) are:

- 1. Professionalism**
- 2. Scientific knowledge**
- 3. Patient care**
- 4. Dental profession**
- 5. Systems of health care**
- 6. Society.**

GENERIC SKILLS: On completion of the BDS, students will be able to:

- 1. Work effectively as a team and demonstrate professional skills and attitudes.**

2. Have skills in interpersonal understanding, problem-solving, decision making.

3. Design, conduct scientific investigations.

4. Value and ensure safe and effective care for people of diverse backgrounds.

GRADUATE ATTRIBUTES - The competencies and qualities of the new graduate have been grouped in the 5 domains.

Professionalism:

1. The ability to apply practice skills and a recognition of their importance.

2. Empathy, compassion, honesty, integrity, resilience and lifelong curiosity.

3. Self-awareness, the ability to recognise when clinical problems exceed their knowledge and skill, and a willingness to seek help and/or to refer.

4. The ability to apply effective time management and organisational skills;

5. The ability to apply strategies of stress management to oneself, to patients and to the dental team as appropriate;

6. A thorough understanding of the ethical principles and legal responsibilities.

Scientific Knowledge:

1. Knowledge of the basic biological, medical, technical and clinical sciences.

2. Skills to analyse oral health as it relates to symptoms, signs and pathology.

3. Skills required to prevent, diagnose and treat anomalies and illnesses.

4. Knowledge of the management and interaction of important oral and medically-related conditions.

5. Scientific principles of sterilisation, disinfection and antisepsis and infection control.

Patient care:

1. The ability to communicate with patients from diverse backgrounds including the ability to listen to, respond to, and provide appropriate information.
2. Respect for patients' values and their expressed needs.
3. Appropriate skills to obtain a thorough dental, medical and social history and perform an accurate oral examination.
4. The ability to formulate an evidence-based and cost effective treatment plan.
5. Skills to alleviate pain and provide appropriate treatment outcomes.

Dental profession:

1. An understanding of the continuum of dental training.
2. The ability to apply the principles of ethics and the ability to be an active participant in professional organisations.
3. Maturity and responsibility to maintain standards of dental practice.
4. Ability to understand apply Commonwealth, State and Territory legislation.
5. The philosophy of lifelong learning.

Systems of health care:

1. Knowledge of the roles, responsibilities and expertise of all health professionals.
2. A respect for the roles and expertise of other health care professionals.
3. Skills of team work and the ability to work effectively.
4. The ability to work effectively as a dentist and learn from

adverse events;

5. Skills of effective record keeping and to maintain records.

The society:

1 .Ability to contribute to communities.

2. Skills of oral health promotion including primary and secondary prevention;

3. Skills to identify the requirements of health care systems in a culturally diverse society;

4. Knowledge of the relationship between environmental issues and the oral health and health of local communities and society.

File Description	Documents
Dental graduate attributes as described in the website of the College.	https://www.rrdch.org/rrdch/AOAR/8.1.10%20Dental%20Graduate%20attributes.pdf
Any other relevant information.	Nil

8.1.11 - Per capita expenditure on Dental materials and other consumables used for student training during the year. [Amount in INR (Lakhs)]

4595964

File Description	Documents
Audited statements of accounts.	View File
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	View File

8.1.12 - Establishment of Dental Education Department by the College for the range and quality of Faculty Development Programmes in emerging trends in Dental Educational Technology organized by it.

Enhancing the academic and intellectual environment in the institution by providing faculty members with ample opportunities to pursue research and also to participate in seminars/conferences/workshops has become vital for developing nations like India. Participation in such programmes would enable

faculty members to update their research and pedagogical skills. Higher education institutions like Rajarajeswari Dental College and Hospital are starting to adapt and respond to professionals already in employment, mature learners and demand from students enrolled for skills for employability programmes.

Rajarajeswari Dental College and Hospital takes immense responsibility in academics and as its policy, upgrading of knowledge and skills of faculty is deemed essential. In this regard, Dental Education Unit has been established under the able guidance and support of our management, Dean Dr. Edwin Devadoss, our enthusiastic principal, Dr. Rajkumar S. Alle headed by Dr. Shivaprasad BM. A total of 8 programmes have been conducted during the current academic year which includes workshops, seminars and hands-on. The resource persons and speakers for these programmes were experts in their respective fields. These programmes helped to enhance the clinical skills and knowledge of the participants which in turn is beneficial to the students at large.

File Description	Documents
List of seminars/conferences/workshops on emerging trends in Dental Educational Technology organized by the DEU year- wise during the year.	https://www.rrdch.org/rrdch/AOAR/8.1.12a%20List%20of%20seminars,%20conferences.%20workshop%20in%20Dental%20Education.pdf
List of teachers who participated in the seminars/conferences/workshops on emerging trends in Medical Educational technology organized by the DEU of the College during the year	https://www.rrdch.org/rrdch/AOAR/8.1.12b%20List%20of%20teachers%20who%20participated.pdf
Any other relevant information	Nil